

Rules adopted at the Annual General Meeting held in Carlisle,
3rd September, 1965

**Cumberland and Westmorland
Antiquarian and Archaeological Society**

RULES

PART I NAME AND OBJECTS

1. The Society shall be called "THE CUMBERLAND AND WESTMORLAND ANTIQUARIAN AND ARCHAEOLOGICAL SOCIETY".
2. The object of the Society shall be to promote, encourage, foster and co-ordinate the study of archaeology, history, genealogy, customs, and traditions with special reference to the counties of Cumberland and Westmorland and Lancashire North of the Sands.

PART II ORGANIZATION

3. The Society shall consist of ordinary, honorary and associate members and may elect Patrons.
4. The officers of the Society shall be a President, not more than six Vice-Presidents, an Hon. Editor or Hon. Editors, an Hon. Secretary or Hon. Secretaries, Hon. Treasurer or Hon. Treasurers, an Hon. Curator, an Hon. Librarian and two Auditors.
5. The management of the Society shall be vested in a Council consisting of the officers (except the Auditors) the Past Presidents, twelve elective members and not more than three co-opted members. The Council may elect one of its members as Chairman who shall not hold that office for more than three consecutive years. The Council may nominate committees and assistant officers for such purposes and with such executive powers as it may deem necessary.
6. The officers of the Society shall retire at the Annual General Meeting each year but shall be eligible at that Meeting for re-election to their respective offices or for election to other offices, provided that no member shall hold the office of President for more than three consecutive years. One third of the elective members of the Council shall retire at the Annual General Meeting in each year in order of seniority. A member so retiring shall not be eligible for re-election as an elective member of the Council until the Annual General Meeting following that at which he retired.

7. A list of those nominated by the Council for election as officers and elective members of the Council shall be sent to each member of the Society at least fourteen days before the Annual General Meeting. Any two members of the Society may make an additional nomination for any office or for elective membership of the Council by notice in writing, accompanied by the written consent of the nominee, to the Secretary at least seven days before the Annual General Meeting. If at such meeting the number of nominations corresponds with the number of vacancies, the Chairman of the meeting shall declare the nominees duly elected, but if there shall be more than one nomination for a vacant office or more nominations for elective membership of the Council than there are vacancies, an election by ballot shall take place in respect of that office or those vacancies.

8. The Council may fill any vacancy among the officers or in the Council which may occur during the year.

9. The Council shall meet at least three times a year. A meeting of the Council may at any time be convened by the Hon. Secretary at the direction of the President or on the requisition of six members of the Council in writing. At all meetings of the Council six shall constitute a quorum. Every question shall be decided by a majority of votes and, in the case of equal voting, the Chairman shall have a second or casting vote.

10. The Council may form Regional Groups to help in the work of the Society.

11. The Society's property shall be vested in Trustees who shall be appointed at a General Meeting of the Society. All such property shall be under the control of the Council.

12. The income of the Society from whatever source derived shall be applied solely towards the objects of the Society as set out in Rule 2. No portion whatever shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to the members of the Society, provided that nothing herein shall prevent the payment in good faith of reasonable and proper remuneration to any officer or servant of the Society, or to any member of the Society for services rendered.

PART III MEMBERSHIP AND SUBSCRIPTIONS

13. The following subscriptions shall be paid:—

Ordinary Members: Two Pounds annually, or in the case of a member other than a library or other institution, one payment of Thirty Pounds which shall constitute Life membership.

Second or further ordinary members from the same family residing at the same address: One pound annually.

Associate members, being persons under the age of 21. One guinea.

Ordinary members not being a library or other institution, who have paid forty annual subscriptions: Nil.

14. Every member other than one who, as an additional family member, subscribes one pound annually, shall be entitled to receive free of charge a copy of the *Transactions* of the Society provided that his subscription for the year of publication has been paid.

Associate members shall not be entitled to vote at meetings of the Society.

15. A library or other institution may become an ordinary member of the Society and may appoint a representative whose name shall be communicated to the Hon. Secretary. Such representative may vote and shall be eligible for election to any office of the Society or to elective membership of the Council.

16. Candidates for ordinary or associate membership must be proposed and seconded by members in writing and approved by the Council who shall submit all approved applications to the members at the next General Meeting. No election shall be deemed complete until the candidate has paid his first year's subscription or compounded for life membership. If such payment has not been made within one calendar month after notice of election has been sent, the election may at the discretion of the Council be declared null and void.

17. The Council may nominate for election at a General Meeting as an Honorary Member any person on account of his eminence in archaeology or of his special services to the Society. Honorary members shall not be liable for payment of subscriptions but shall have all the rights and privileges of ordinary members.

18. The Council may nominate for election at a General Meeting as Patron of the Society any person who on account of his eminence in the counties of Cumberland and Westmorland or in Lancashire North of the Sands is deemed worthy of that honour.

19. The Council may remove any name from the list of members on due cause being shown to it; but the member concerned shall have the opportunity of submitting his case, either in person or in writing, to a meeting of the Council and for this purpose he shall be entitled to receive not less than fourteen days' notice of such meeting.

20. Any member of the Society may resign his membership by giving notice in writing to the Hon. Secretary or the Hon. Treasurer. Such notice shall take effect as from the 30th June following and shall not relieve the member from liability for his subscription for the current year.

21. Every member shall be entitled to admission to all meetings of the Society and to introduce visitors. Members shall be entitled to free access to the Society's library and to the use of the books at such times and subject to such conditions as the Council may from time to time determine.

22. Departments of the Society's work are:—

- (i) The Parish Register Section, founded in 1911, annual subscription one guinea, for which subscribers shall receive copies of the Parish Registers as and when published.
- (ii) The Research Fund, founded in 1907, minimum annual subscription 10/6, for which subscribers shall receive special copies of reports of explorations.
- (iii) The Record-Publication Fund, founded in 1912, minimum annual subscription 10/6, for which subscribers shall receive the volumes issued by the assistance of the Fund up to the amount of their subscriptions.
- (iv) The publication of the Society's *Transactions*. The printing of papers in the *Transactions* shall be left entirely to the discretion of the Hon. Editor or Editors, whose decision on all points regarding the editing of *Transactions* shall be final.

23. All subscriptions shall be payable in advance on the 1st July in each year.

PART IV MEETINGS

24. The Annual General Meeting of the Society, of which at least one month's notice shall be given, shall be held on such a date in September in each year as the Council may determine. The business at such meeting shall be the election of the officers and elective members of the Council and the passing of the accounts for the preceding year and any other competent business submitted by the Council or of which notice shall have been given to the Hon. Secretary by any two members of the Society in writing not less than twenty-one days prior to such meeting. The Hon. Secretary shall, at least fourteen days before each Annual General Meeting, send to every member of the Society entitled to attend a copy of the accounts made up to the preceding 30th June and of the agenda for the meeting. No business other than that on the agenda shall be introduced at an Annual General Meeting without the consent of two-thirds of the members present and voting.

25. An Extraordinary General Meeting may be summoned at any time by the Hon. Secretary on instructions of the Council, or at the request in writing of not fewer than twelve members of the Society who have paid their subscriptions for the current year. An Extraordinary General Meeting shall be competent to deal only with the business for which it is called.

PART V ALTERATION OF RULES

26. These rules, or any of them may be added to, repealed or amended by resolution at any Annual General Meeting, provided that the nature of any proposed alteration is stated in the notice convening the meeting or in the agenda thereof and that no such resolution shall be deemed to have been passed unless it be carried by a majority of at least two-thirds of the members present and voting.

PART VI DISSOLUTION

27. If at any General Meeting a resolution for the dissolution of the Society shall be passed, such resolution shall require to be confirmed at a subsequent Extraordinary Meeting convened by the Council under the provisions of Rule 25 by a majority of at least three-quarters of the members present and voting thereon and, if so confirmed, the Society shall be deemed to have been dissolved as from the conclusion of the business at such subsequent Extraordinary General Meeting. The Council then in office shall remain in being for the purpose of liquidating the affairs of the Society and (subject to the discharge of all debts and liabilities of the Society) shall proceed to apply or dispose of the property of the Society to or for such purpose or purposes akin to the objects of the Society as defined by Rule 2 as may be decided by the members of the Society present at such subsequent Extraordinary General Meeting and failing such decision as the said Council shall decide. For the purpose of giving effect to this rule and for all other purposes which may be necessary for the proper liquidation of the affairs of the Society, the said Council shall be deemed to retain as long as may be necessary all powers vested in the Council by these Rules notwithstanding the dissolution of the Society.