

## Rules.

These Rules were adopted for the Society at an Extraordinary General Meeting, held at Watlington House, Reading, on Saturday, 19th March, 1949.

### RULES.

- 1.—The Society shall be called "The Berkshire Archæological Society."
- 2.—The objects of the Society shall be to encourage interest in the history, archæology and architecture of the County: to collect and diffuse information on these subjects by means of lectures, excavations, excursions, exhibitions and by such other means as the Council shall from time to time determine; to encourage individuals or public bodies in making researches and excavations and afford them suggestions and co-operation, and to encourage the preservation of historical monuments.
- 3.—The headquarters of the Society shall be in Reading.
- 4.—The Society shall consist of Members and Honorary Members, these being individuals, societies or institutions.
- 5.—The affairs of the Society shall be managed by a Council, which shall consist of the President (to hold office for a period not exceeding five years in succession), Vice-Presidents, Chairman, Librarian, Treasurer, Secretary or Secretaries and Editor (all of whom shall be elected annually at the annual general meeting); and twenty members, five of whom shall retire from office annually but shall be eligible for re-election. Members of the Society shall be eligible for election to the Council after having been subscribing members for one year. The Council may co-opt annually up to ten further members for a period of one year. Five members of the Council shall form a quorum. An auditor or auditors shall be elected at the Annual General Meeting. All offices shall be honorary. The Council may appoint Committees to deal with special business, and such committees shall elect their own Chairman and Honorary Secretary, and may co-opt such other persons as they desire. The Chairman of the Council and the Honorary Secretary shall be ex-officio members of all Committees.
- 6.—The minimum annual subscription (due on January 1st) shall be 12/6, to include the Journal. Ladies may be elected to membership on payment of 7/6 per annum, which shall not include delivery of the journal. Two members residing at the same address may pay a joint subscription of £1, which shall include delivery of one copy of the journal. All monies received shall be applied to furthering the objects of the Society, and no portion of such monies shall be paid to any member of the Society, other than that the Council may approve the payment of any out-of-pocket expenses actually incurred in the service of the Society.
- 7.—Candidates for membership shall be proposed and seconded by existing members, and may be elected at any Council or General Meeting of the Society. New members shall be elected by a show of hands unless any Member desires a ballot. In such a case, one blackball in ten votes shall reject the applicant. Honorary Members may be elected under the conditions mentioned in Rule 8. Members elected after October in any year shall not be called upon to pay a subscription for that year, but shall on election, pay the subscription for the following year. Members whose subscriptions are two years in arrear shall be deemed to have withdrawn and their name shall be omitted from the list of members. No publication shall be issued to Members whose subscriptions are in arrears.

- 8.—Persons of distinction in the field of archæology, or who have done specially valuable work for the Society may be elected as Honorary Members. Such Honorary Members shall be recommended by at least three members of the Society, shall be approved by the Council and be elected at a General Meeting.
- 9.—The Council shall be empowered to appoint local secretaries in such places in the county as may appear desirable. In addition, the Council may form sections of the Society to bring together persons interested in specific subjects.
- 10.—The Council shall meet on such days as they shall from time to time determine, but shall meet not less than four times in each year. As far as possible, Council meetings shall be held on the same day as meetings of the Society, and not less than seven days' written notice of such meetings shall be given.
- 11.—The Annual General Meeting shall be held in April of each year, at which the report of the Council and an audited statement of accounts for the previous year shall be presented.
- 12.—A Special General Meeting shall be convened by the Secretary whenever the Council shall direct him to do so, or upon his receiving a requisition signed by not less than ten members entitled to vote thereat, stating the object for which such meeting is required. No business shall be transacted at any Special General Meeting other than that mentioned in the notice convening the same. Not less than ten days' notice shall be given of any Special General Meeting and twenty members shall form a quorum.
- 13.—The Council shall have the power to publish material which they consider worthy of being printed and to issue a Journal in which shall be published any papers likely to be of value and interest to Members. In addition, they shall be at liberty to purchase books or other articles or to exchange or dispose of duplicates thereof.
- 14.—Every Member of the Society whose subscription is not in arrear shall be entitled to take out of the Library, printed volumes not exceeding three in number at any one time.
- 15.—Each Member shall be at liberty to introduce one visitor to each excursion or lecture, but the same visitor shall not be invited more than twice in any one season.
- 16.—Members who do not attend any meeting, excursion or lecture after they have given notice of their intention to be present shall be liable for their share of any expenses which shall be incurred by the Council in connection therewith.
- 17.—No alteration or addition to these rules shall be made except at the Annual General Meeting or at a Special General Meeting called for the purpose.