

ADS Checklist for Depositing Form

Collection-level metadata for data deposited with the ADS

Please complete this form as fully as possible with details of your collection. This data will form the basis of an entry about your collection in the ADS Catalogue, and underpins the computerised searching process that allows users to discover and retrieve information easily.

Please ensure that all data submitted is GDPR compliant. If you have any questions regarding this, please contact us.

☐ **Early DOI?** Please note that all information submitted in this form is final once the DOI is created. Any changes after that point will require a new DOI.

1. Project Name	The name (and any alternatives) for the collection being deposited. This name should be meaningful as it will form part of the discovery metadata for your collection. This will also be the title which appears in the collections interface and under which the deposit licence is signed.
The Prittlewell princely burial: excavations at Priory Crescent, Southend-on-Sea, Essex 2003	
2. Introduction	A brief summary (200-500 words) of the main aims and objectives of the project that resulted in your data collection. This will appear on the first page of the interface for your collection.
<p>In 2003 MOLA archaeologists carried out an evaluation of a site in Prittlewell, Southend-on-Sea, Essex, known to be the location of Roman burials and an early Anglo-Saxon cemetery, and discovered an intact Anglo-Saxon princely burial along with up to three further Anglo-Saxon inhumations, and limited evidence of prehistoric and Roman occupation.</p> <p>The princely burial is a find of international significance – the richest and most important Anglo-Saxon burial found since the 1939 discovery of the great ship burial at Sutton Hoo in Suffolk, and the best-preserved and only such burial to be excavated to the most exacting modern standards. The lavishly furnished, large wooden chamber beneath a mound contained the coffin of a man, evidently a Christian, who died at the end of the 6th century AD and was buried within or adjacent to an existing cemetery used by people of lesser rank. The manner of his burial suggests that he lived at the apex of a hierarchical society, with a lifestyle supported by a sophisticated farming regime and a productive agricultural population, skilled craftspeople, and a household and retinue, and with access to imported luxuries and prestige items. Analysis of the excavated evidence resulted in a detailed, published account of the burial structures, the burial and the grave goods, and the information they give us about the East Saxon kingdom where the man lived, and its contacts with Kent, Francia and the Christian Mediterranean</p>	
3. Overview (optional)	A summary description (200-500 words) of the content of the collection, including the location of any other elements of a project i.e. artefact collections within a museum. This will appear on the Overview page of the interface for your collection.

The digital records for this project were created post-excavation and include site level data, registers of the hard copy records, site plans, finds and environmental data and registers, and the site reports.

There are also Publication Data Tables and Figures that accompany the MOLA Monograph.

The hard copy archive of records, artefacts and ecofacts is held by Southend Museum Service.

Digital Conservation records and images are with Southend Museum Service and all other digital images remain with MOLA.

4. Interface Images The file names, related captions and copyright information, if appropriate, for two images to illustrate the Introduction and Overview pages. The image files must be supplied to ADS with this collection-level metadata form.

Introduction: 18403014.tif

Overview: 18403029.tif

5. Primary contact The individual with whom updates and potential updates will be given regarding the collection.

Name: Redacted name

Organisation: MOLA

Email: mola@mola.org.uk

6. Copyright Holder Copyright holders can be either individuals, organisations or individuals working on behalf of organisations (or both). Please list all applicable for the collection and add additional if required.

Name: Enter copyright holder's name.

Organisation: MOLA

Address: Mortimer Wheeler House, 46 Eagle Wharf Road, London N1 7ED

Email: mola@mola.org.uk

7. Licence Holder The licence holder is the individual, organisation, or the person who will sign the deposition licence on behalf of an organisation. This is usually the same as the main copyright holder. All the following fields are required. **Email cannot be to a shared account.**

Name: Redacted name

Organisation: MOLA

Address: Mortimer Wheeler House, 46 Eagle Wharf Road, London N1 7ED

Personal Email: Redacted email

8. Data Creators The individuals, organisations or individuals working on behalf of organisations that the collection as a whole should be attributed to. Please list all applicable in the order you wish to appear in collection.

Name/Orcid ID:	Ian Blair	DC1's ORCID iD.
Organisation:	MOLA	
Email:	Redacted	
Name/Orcid ID:	Lyn Blackmore	DC2's ORCID iD.
Organisation:	MOLA	
Email:	Redacted	
Name/Orcid ID:	Sue Hirst	DC3's ORCID iD.
Organisation:	MOLA	
Email:	Redacted	
9. Project Funders (optional)	Any external bodies and institutions that provided financial support during the creation of the collection. List in order of financial contribution, highest first. Do not list individuals.	
Organisation Name:	Southend-on-Sea Borough Council	
Email/website:	https://www.southend.gov.uk/	
Organisation Name:	Historic England	
Email/website:	https://historicengland.org.uk/	
10. Languages	The languages used within your collection.	
English		
11. Identifiers (optional)	Associated identifiers specific to the collection, these may be specific to your institution, or related to other regional and national referencing systems (e.g. ADS Tracking ID, OASIS ID, HER/SMR IDs, sitecodes, museum accession codes, etc.).	
Site Code: EX-PRO03, Museum Accession No.: SOUMS: A2003.17, OASIS ID: molas1-84312		
12. Project Dates	The dates that the collection was created. Data creation and fieldwork dates may cover the same period and the fieldwork date may not be relevant to all collections.	
Data Creation Dates:	Start 2004 End 2018	
Fieldwork Dates:	Start 22/10/2003 End 24/12/2003	
13. Subject Keywords	Suggest keywords for the subject content of the collection. For example: event, evidence, object, maritime, monument, etc. If possible, please use and indicate the thesauri which you are following. (See http://www.heritagedata.org/blog/vocabularies-provided/ for list of available vocabularies)	
Keyword/thesauri:	Event: Archaeological Intervention - Evaluation Evidence: Physical Evidence - Burial Object: Fixtures and fitting - Bracket, Shelf,	Heritage data

	<p>Tools and equipment - Spoon,</p> <p>Armour and weapons - Weapon - Edged Weapon - Sword,</p> <p>Armour and weapons - Projectile Weapon - Projectile - spear, arrow</p> <p>Armour and weapons - Armour - Shield</p> <p>Dress and personal accessories - Dress component - Clothing fastening - Buckle</p> <p>Dress and personal accessories - Dress component - Braid</p> <p>Dress and personal accessories - Personal accessory - Amulet capsule</p> <p>Dress and personal accessory - Personal Accessory - Toilet Article -</p> <p>Personal Grooming and Hygiene Item - Hair Care Equipment - Comb</p> <p>Music - Musical instrument - Musical Instrument <By Sound Production> - Musical Instrument <By String> - String Instrument - Plucked String Instrument - Lyre</p> <p>Container - Hanging bowl</p> <p>Container - Container <By Form> - Cauldron, Bowl, Flagon, Drinking horn, Cup, Bottle</p> <p>Food preparation and Consumption - Food Preparation Equipment - Knife</p> <p>Food preparation and Consumption - Food and Drink Serving Container - Drinking Vessel - Cup, Drinking horn</p> <p>Food Preparation and Consumption - Food and Drink Serving Container - Drink serving container - Flagon</p> <p>Heating and lighting - Lighting object - Lamp - Pedestal lamp</p> <p>Heating and lighting - Lighting object - Candle holder - Candelabrum</p> <p>Currency - Coin</p> <p>Furnishings and furniture - Furniture - Seat - Stool</p> <p>Furnishings and furniture - Furniture - Chest</p> <p>Agriculture and subsistence - Harvesting and mowing object - Scythe</p> <p>Sports and games - Gaming board, Die, Gaming piece</p> <p>Religion or ritual - Death, burial or funerary object - Coffin</p> <p>Religion or ritual - Cross</p> <p>Ecofact - Plant remains, Animal remains</p>	
14. Dates/Period	Appropriate period keywords for your collection and a date range.	
Period Keywords:	Anglo Saxon	

Date Range (Gregorian BC/AD system):	Late 6th to Early 7th century
15. Location	Please give the current location or locations and contemporary name(s) of the country, region, county, town or village, and grid references covered by the data collection where applicable. If names or administrative units were different during the time period covered by the collection, please record them separately.
Country:	England
County:	Essex
District:	Southend-on-Sea
Parish:	Prittlewell
Place:	Priory Crescent
Coordinates	Lat/Long
Northing/Latitude:	51.554628
Easting/Longitude:	0.70853770
16. Related Resources (optional)	Full bibliographic references to any resources that are related to the collection. Include DOIs where possible.
Associated Publications (any physical or digital publication that is connected with the collection):	MOLA, 2004 The Prittlewell Prince: The discovery of a rich Anglo-Saxon burial in Essex, London Hirst, S, and Scull, C, 2018 The Anglo-Saxon princely burial at Prittlewell, Southend-on-Sea, London Blackmore, L, Blair, I, Hirst, S, and Scull, C, 2018 The Prittlewell princely burial: excavations at Priory Crescent, Southend-on-Sea, Essex, 2003, MOLA Monograph Series
Associated Collections (physical or digital project, dataset or resource that is related to the collection. This can be an ADS resource or other):	Enter associated collections to this collection.
17. Comments (optional)	Please enter in any comments relating to the collection not addressed above.
Optional comments.	

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Data types - please indicate what data types your collection contains, the number of files, and tick the boxes to indicate that you have completed the appropriate metadata templates for each data type. [Visit our Guidelines for Depositors for more information](#). If you are filling this form out for an early DOI, please check which data you expect to deposit.

Type of Data	Depositing?	Metadata completed?	Number of Files
3D Models, Visualisation, and Virtual Reality	<input type="checkbox"/>	<input type="checkbox"/>	Number of 3D Models, Visualisation, Virtual Reality files.
Audio, Video, Moving Images	<input type="checkbox"/>	<input type="checkbox"/>	Number of audio visual files.
Binary and Plain Text (Documents)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	37
CAD and Vector Graphics	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2
Databases and Spreadsheet	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	15
Digital photography and Raster Images	<input type="checkbox"/>	<input type="checkbox"/>	Number of image files.
Geophysics (including GPR)	<input type="checkbox"/>	<input type="checkbox"/>	Number of geophysics files.
GIS Files	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	8
Harris Matrices	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	9.lst
Laser Scanning	<input type="checkbox"/>	<input type="checkbox"/>	Number of laser scanning files.
LIDAR and Satellite Imagery	<input type="checkbox"/>	<input type="checkbox"/>	Number of LIDAR files.
Linked Data formats	<input type="checkbox"/>	<input type="checkbox"/>	Number of Linked Data files.
Markup Language	<input type="checkbox"/>	<input type="checkbox"/>	Number of Markup Language files.
Medical Imaging, Radiography and CT Scans	<input type="checkbox"/>	<input type="checkbox"/>	Number of Medical Imaging, Radiography, CT Scans files.
Photogrammetry	<input type="checkbox"/>	<input type="checkbox"/>	Number of photogrammetry files.
PTM and RTI	<input type="checkbox"/>	<input type="checkbox"/>	Number of PTM and RTI files.
Scientific Data	<input type="checkbox"/>	<input type="checkbox"/>	Number of scientific data files.
Spreadsheet	<input type="checkbox"/>	<input type="checkbox"/>	Number of spreadsheet files.

The completed form should be submitted to the ADS in **digital** form along with the deposited data collection that it describes.