

ANNUAL REPORT OF THE TRUSTEES MEDIEVAL SETTLEMENT RESEARCH GROUP

Registered Charity No 801634

Objectives

The objective of the Group is the advancement of public education through the promotion of interdisciplinary involvement in the collection, analysis and dissemination of data relating to the history, geography and archaeology of medieval rural settlement.

Trustee Addresses

Dr P Stamper (President) 25 Big Green, Warmington, Peterborough PE8 6TU

Dr N Christie (Secretary) Department of Archaeology, University of Leicester LE1 7RH

Dr R E Glasscock (Treasurer) St John's College, Cambridge CB2 1TP

Dr S C Turner (Editor) School of Historical Studies, Newcastle University NE1 7RU

Review of activity during the year

The Group's activities (policymaking, conferences and publication) have continued as before. The range of interests and issues is reflected in the content of the accompanying Report 25 covering the year 2010-2011.

Result of the year

The excess of receipts over payments amounted to £2,895 (2009-10: £2,871).

Reserves policy

The trustees' policy is to maintain reserves at a level to enable the long term and other research projects to be sustained in the foreseeable future.

Grant making policy

The charity makes grants towards research projects and other bodies involved in similar areas of education and research in respect of medieval settlement.

Investments policy

The charity's funds are invested in National Savings deposits that are regarded as a safe liquid investment with an adequate return, and suitable for a small charity.

Risk policy

The trustees have reviewed the major risks facing the charity and presently conclude that no specific action is required.

R E Glasscock, Treasurer

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MEDIEVAL SETTLEMENT RESEARCH GROUP

I report on the accounts for the year ended 31 January 2011 which are set out on the following page.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the account. The charity's trustees consider that an audit is not required for this year under Section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts under section 43(3)(a) of the Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act;
- State whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

C M P Johnson MA PhD
Formerly Senior Bursar
St John's College
Cambridge CB2 1TP

29 June 2011

MEDIEVAL SETTLEMENT RESEARCH GROUP
Registered Charity No 801634
GENERAL FUNDS – RECEIPTS AND PAYMENTS ACCOUNT

Financial Year ended 31 January 2011

Note 1 Accounting policies

Historical Cost Convention

The Receipts and Payments account and Statement of assets and Liabilities are prepared under the historical cost convention.

Stocks of Publications

Stocks of Publications are not valued or included in the Statement of assets and liabilities

Note 2 Funds

All funds of the charity are unrestricted.

	2010–11	2009–10		2010–11	2009–10
RECEIPTS	£	£	PAYMENTS	£	£
Donation, legacies and other similar sources			Charitable Payments		
Donations	30	–	Research Grants	500	1,000
Income tax recovered through gift aid	1,173	1,119	Student Bursaries	–	–
A.L.C.S.	138	118	J. G. Hurst Memorial Prize	200	–
Operating activities to further the charity's objects			Charitable Activity		
Subscriptions	6,470	6,041	Annual Report printing	2,447	2,409
Publication sales	79	11	Reprint of <i>MSRG Ann. Rep. No. 22</i>	151	–
Conference receipts	–	336	Book subsidy	36	–
Grants for publication	–	–	Management and administration		
Postage contributions	50	100	Secretarial and Committee expenses	495	360
Investment Income			AGM and Seminar expenses	48	222
Receipts			Insurance	–	109
Current account interest	–	–	CBA Affiliation Fees	86	86
Deposit account interest	155	189	Postage	1,155	850
	<u>8,095</u>	<u>7,914</u>	Refund of subscriptions paid in error	24	7
			Publicity	26	–
			Rejected cheques	32	–
				<u>5,200</u>	<u>5,043</u>

Statement of Assets and Liabilities

Balance of payments over receipts	2,895	2,871	Current bank account	2533	2346
Balance brought forward	<u>49,868</u>	<u>46,997</u>	National Savings deposit account	<u>50,230</u>	<u>47,522</u>
	<u>52,763</u>	<u>49,868</u>		<u>52,763</u>	<u>49,868</u>
Legacy	45,000				
+ interest	<u>102</u>				
	<u>45,102</u>				