

MEMBERSHIP CHANGES 2014

Recent changes are set out below. Members are asked to send any changes of address, corrections, information etc to Dr R.E. Glasscock (Treasurer, MSRG) at St John's College, Cambridge CB2 1TP.

NEW FULL MEMBERS

Mr G Bowler Tiverton	Dr A. Darlington Castleton	Ms A. Fotaki York	Ms M. Noake Worcester
Dr P. Cavill Nottingham	Mr P. Davis Barnsley	Mr H. Hawkins Armathwaite	Ms H. Whitefoot Stourport-on-Severn

NEW STUDENT MEMBERS

Ms P. Aucott Portsmouth	Mrs L. Harding Newent	Ms C. Lodge Worcester	Ms L. Stirling Inverness
Ms J. Biddle Preston	Ms S. Kerr Bangor, Co. Down	Mr D. O'Brien Paxworth	Ms A. Tompkins Oxford
Mr A. Duering Oxford	Dr D. Lawrenson London	Ms. M. Serra Leicester	

DECEASED

C.A. Ball Sheffield	L.A.S. Butler Swaffham Bulbeck	P.W.C. Forrest Wells-Next-The-Sea	J. Birch Sheffield
	P. Courtney Leicester	D. Pratt Welsh Frankton	

RESIGNATIONS

D. Baker Winchester	T.B. James Cheltenham	C. Longworth Holylake	I.J. Proudfoot Holywood, Co. Down
C. Currie Wells	D.H. Kerridge Romsey	R. Muir Bridlington	R.J.B. Whinney Sholing

CURRENT ADDRESS WANTED

K.A. Bolton	(was in Arundel)	K. Nichol	(was in Birmingham)
P. Corser	(was in Edinburgh)	J.P. Northover	(was in Oxford)
M.R. Eddy	(was in Walmer)	S.A. Pinter-Bellows	(was in Canewdon)
A. Leonard	(was in York)	E.J. Proctor	(was in Bristol)
K.J. MacGowan	(was in Penge)	J.C.S. Roberts	(was in Sheffield)
J. Newmark	(was in Bradford)	J.B. Weller	(was in Bildeston)

ANNUAL REPORT OF THE TRUSTEES MEDIEVAL SETTLEMENT RESEARCH GROUP

Registered Charity No 801634

Objectives

The objective of the Group is the advancement of public education through the promotion of interdisciplinary involvement in the collection, analysis and dissemination of data relating to the history, geography and archaeology of medieval rural settlement.

Trustees' Addresses

Professor S Rippon (President) Department of Archaeology, University of Exeter, EX4 4QE

Dr N Christie (Secretary) Department of Archaeology, University of Leicester, LE1 7RH

Dr R E Glasscock (Treasurer) St John's College, Cambridge, CB2 1TP

Professor S C Turner (Editor) School of History, Classics and Archaeology, Newcastle University, NE1 7RU

Review of activity during the year

The Group's activities (policy making, conferences and publication) have continued as before. The range of interests and issues is reflected in the content of the accompanying journal (*Medieval Settlement Research* 30) covering the year 2014–2015.

Result of the year

There was a surplus of income over expenditure of £6,507 (£4,351 in 2013–14).

Reserves policy

The trustees' policy is to maintain reserves at a level to enable long term and other research projects to be sustained in the foreseeable future.

Grant making policy

The charity makes grants towards research projects and other bodies involved in similar areas of education and research in respect of medieval settlement.

Investments policy

The charity's funds are invested in National Savings and a bank bond, deposits that are regarded as a safe liquid investment with an adequate return, and suitable for a small charity.

Risk policy

The trustees have reviewed the major risks facing the charity and presently conclude that no specific action is required.

R E Glasscock, Treasurer

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MEDIEVAL SETTLEMENT RESEARCH GROUP

I report on the accounts for the year ended 31 January 2015 which are set out on the following page.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the account. The charity's trustees consider that an audit is not required for this year under Section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 43(3)(a) of the Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act;
- State whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

C M P Johnson MA PhD
Formerly Senior Bursar
St John's College
Cambridge CB2 1TP

25 June 2015

MEDIEVAL SETTLEMENT RESEARCH GROUP

Registered Charity No 801634

GENERAL FUNDS – RECEIPTS AND PAYMENTS ACCOUNT

Financial Year ended 31 January 2015

Note 1 Accounting policies

Historical Cost Convention

The Receipts and Payments account and Statement of assets and liabilities are prepared under the historical cost convention.

Stocks of Publications

Stocks of Publications are not valued or included in the Statement of assets and liabilities.

Note 2 Funds

All funds of the charity are unrestricted.

RECEIPTS	2014-15	2013-14	PAYMENTS	2014-15	2013-14
	£	£		£	£
Donation and other similar sources			Charitable Payments		
Income tax recovered through gift aid	904	943	Research Grants	1,200	982
A.L.C.S.	147	220	J. G. Hurst Memorial Prize	200	200
Addition to legacy	–	2,000	Student bursaries	–	–
Donations	3,625	–	Thirsk memorial	75	–
Operating activities to further the charity's objects			Charitable Activity		
Subscriptions	5,332	6,250	Journals: printing	–	2,657
Sales of publication	73	361	Digitisation of back numbers	–	–
Spring conference	1,425	355	Spring Conference	1,503	325
Postage contributions	–	125	Management and Administration		
AGM	149	–	Secretarial and Committee expenses	771	663
Research Grant refund	165	–	AGM and Seminar expenses	650	–
Investment Income Receipts			Insurance	155	153
Current account interest	–	21	CBA Affiliation Fees	115	86
Deposit account interest	394	374	Postage	738	1,220
			Refunds	–	12
			Website	300	–
	<u>12,214</u>	<u>10,649</u>		<u>5,707</u>	<u>6,298</u>

Statement of Assets and Liabilities

Balance of payments over receipts	6,507	4,351	Current bank account	6,199	2,585
Balance brought forward	53,446	49,095	National Savings deposit account	53,754	50,861
	<u>59,953</u>	<u>53,446</u>		<u>59,953</u>	<u>53,446</u>
Pettitt Legacy					
Brought forward	58,279	57,958			
Interest	321	321			
	<u>58,600</u>	<u>58,279</u>			