

## MEMBERSHIP CHANGES 2015

Recent changes are set out below. Members are asked to send any changes of address, corrections, information etc to Dr R.E. Glasscock (Treasurer, MSRG) at St John's College, Cambridge CB2 1TP.

### NEW FULL MEMBERS

Mr T. C. Bell Penrith	Mrs D.A. Frearson South Luffenham	Mrs E King Leicester	Dr T. Pestell Hempstead, Norfolk
Mr G. Campbell Southampton	Ms R. Halliwell Welwyn Garden City	Dr S. McLean Sompting	Ms W. Scott Leicester
Dr F. Cleverdon Leek	Mrs V. Hurst Bassingbourn	Mrs E. McCulloch Burton-on-Trent	Mr N. Tomaszewski Deal
Dr M. Forrest Dorchester, Dorset	Mrs J. Jackson Littleover, Derbyshire	Ms S. Nevin Headington, Oxon	

### NEW STUDENT MEMBERS

Mr R. Chaussee  
Manchester

### DECEASED

Mr C.H. Dalwood Worcester	Mr J.D. Foy Bath	Prof. C. Platt Totnes	Mr R.E. Yarwood Llanrhaeadr, Powys
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### RESIGNATIONS

Mr G.R. Brown Amesbury	Mr R.W.E. Hillier Chesterton, Peterborough	Ms S. Newton Consett	Prof. A. Winchester Lancaster
Mr O. Harris Newport	Dr M.F. Hughes Seaford	Ms B.A. West Alton	Mr A.J.R. Wood Cromarty
Mrs S.K. Harrison Chandlers Ford	Mr G. Kelso Rathfriland, Co. Down	Mrs C. Wilson Westerdale	

### CURRENT ADDRESS WANTED

K.A. Bolton	(was in Arundel)	D. Orisovic	
P. Corser	(was in Edinburgh)	S.A. Pinter-Bellows	(was in Canewdon)
M.R. Eddy	(was in Walmer)	E.J. Proctor	(was in Bristol)
K.J. MacGowan	(was in Penge)	J.C.S. Roberts	(was in Sheffield)
J. Newmark	(was in Bradford)	A. Scott	(was in Addingham, W.Yorks)
R. Newman	(was in Lancaster)	J.B. Weller	(was in Bildeston)
K. Nichol	(was in Birmingham)	C.J. Wright	(was in Salisbury)
J. P. Northover	(was in Oxford)		

# ANNUAL REPORT OF THE TRUSTEES MEDIEVAL SETTLEMENT RESEARCH GROUP

Registered Charity No 801634

## Objectives

The objective of the Group is the advancement of public education through the promotion of interdisciplinary involvement in the collection, analysis and dissemination of data relating to the history, geography and archaeology of medieval rural settlement.

## Trustees' Addresses

Dr R J Silvester (President) Clwyd-Powys Archaeological Trust, 41 Broad Street, Welshpool, SY21 7RR

Dr J Naylor (Secretary) Ashmolean Museum, Beaumont Street, Oxford, OX1 2PH

Dr R E Glasscock (Treasurer) St John's College, Cambridge, CB2 1TP

Prof. S C Turner (Editor) School of History, Classics and Archaeology, Newcastle University, Newcastle NE1 7RU

## Review of activity during the year

The Group's activities (policy making, conferences and publication) have continued as before. The range of interests and issues is reflected in the content of the accompanying journal (*Medieval Settlement Research* 31) covering the year 2015–2016.

## Result of the year

There was a deficit of income over expenditure of £2,102 (surplus of £6,507 in 2014–15).

## Reserves policy

The trustees' policy is to maintain reserves at a level to enable long term and other research projects to be sustained in the foreseeable future.

## Grant making policy

The charity makes grants towards research projects and other bodies involved in similar areas of education and research in respect of medieval settlement.

## Investments policy

The charity's funds are invested in National Savings and a bank bond, deposits that are regarded as a safe liquid investment with an adequate return, and suitable for a small charity.

## Risk policy

The trustees have reviewed the major risks facing the charity and presently conclude that no specific action is required.

R E Glasscock, Treasurer

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MEDIEVAL SETTLEMENT RESEARCH GROUP

I report on the accounts for the year ended 31 January 2016 which are set out on the following page.

### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the account. The charity's trustees consider that an audit is not required for this year under Section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 43(3)(a) of the Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act;
- State whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kate Harvey FCA  
Head of Finance  
St John's College  
Cambridge CB2 1TP

1 August 2016

# MEDIEVAL SETTLEMENT RESEARCH GROUP

Registered Charity No 801634

## GENERAL FUNDS – RECEIPTS AND PAYMENTS ACCOUNT

Financial Year ended 31 January 2016

### Note 1 Accounting policies

#### Historical Cost Convention

The Receipts and Payments account and Statement of assets and liabilities are prepared under the historical cost convention.

#### Stocks of Publications

Stocks of Publications are not valued or included in the Statement of assets and liabilities.

### Note 2 Funds

All funds of the charity are unrestricted.

RECEIPTS	2015-16 £	2014-15 £	PAYMENTS	2015-16 £	2014-15 £
<b>Donation and other similar sources</b>			<b>Charitable Payments</b>		
Income tax recovered through			Research Grants	500	1,200
Gift Aid	882	904	J. G. Hurst Memorial Prize	200	200
A.L.C.S.	175	147	Student bursaries	–	–
Donations	–	3,625	Thirsk memorial	–	75
			Student Conference	500	–
<b>Operating activities to further the charity's objects</b>			<b>Charitable Activity</b>		
Subscriptions	6,383	5,332	Journals: printing	6,697	–
Sales of publications	49	73	Digitisation of back numbers	–	–
Spring Conference	64	1,425	Spring Conference	64	1,503
Postage contributions	150	–			
AGM	–	149	<b>Management and Administration</b>		
Research Grant refund	–	165	Secretarial and Committee expenses	955	771
			AGM and Seminar expenses	18	650
<b>Investment Income Receipts</b>			Insurance	145	155
Current account interest	–	–	CBA Affiliation Fees	315	115
Deposit account interest	587	394	Postage	906	738
			Refunds	60	–
			Website	32	300
	<u>8,290</u>	<u>12,214</u>		<u>10,392</u>	<u>5,707</u>

### Statement of Assets and Liabilities

Balance brought forward	59,953	53,446	Current bank account	2,650	6,199
Balance of payments over receipts	-2,102	6,507	National Savings deposit account	54,801	53,754
Transfer to Legacy	-400	–			
	<u>57,451</u>	<u>59,953</u>		<u>57,451</u>	<u>59,953</u>
<b>Pettitt Legacy</b>					
Brought forward	58,600	58,279			
Added	400	321			
	<u>59,000</u>	<u>58,600</u>			