

MEMBERSHIP CHANGES 2017

Recent changes are set out below. Members are asked to send any changes of address, corrections, information etc to Dr Helen Fenwick (Membership Secretary MSRSG), Department of History, University of Hull, Hull HU6 7RX. Email: h.fenwick@hull.ac.uk. We would also be grateful if members with email could inform us of their addresses so that we can send communications more efficiently.

NEW FULL MEMBERS

R. Abrams Royston	Mr C. Budge Radstock	J. Clatyon Sidcup	Mr R. Cook Lampeter
Mrs A. Drewery Haywards Heath	Mr M. Giles Heanor	Mr A. Graham Leeds	Dr R. Gregory Melton Mowbray
Miss V. Harley Cambridge	Mr R. Huxford Tonbridge	M. Jecock York	Dr A. Langlands Swansea
Dr C. Lee Penarth	Mr P. Morle Warwick	R. Mortimer Cambridge	Dr E. Oksanen London
N. Oldfield Nottingham	Dr E. Rye Nottingham	Dr A. Sassin Farnham	Dr G. Scott South Shields
A. Scott Addingham	Mr S. Sleath Queniborough	Mr M. Stallybrass Malton	Dr S. Sweetinburgh Canterbury
Mr J. Wittering Ludlow			

NEW STUDENT MEMBERS

Mrs S. Bourne Market Harborough	Mr P. McIntyre Liphook	Mrs A. Mobbs Wantage	Mr D. Russell Peterborough
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DECEASED

Dr J. Laughton J. Sheppard J.B. Waller	B. Lane C. Carne F.W. Gwynne Stock	Dr A.D.F. Streeten B. Horne	Mr P. Davies T. Robbins
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RESIGNATIONS

W.J. Ingles Dr V. Crewe M. Forrest Dr A. Tompkins	H. Carne Dr H. Willmott T. Green	Dr C. Downham G. Fairclough M.W. Ponsford	S. Burman J. Duck T. Sandles
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CURRENT ADDRESS WANTED

S. Harrison		K.J. MacGowan	(was in Penge)
J.P. Northover	(was in Oxford)	J. Newmark	(was in Bradford)
S.A. Pinter-Bellows	(was in Canewdon)	D.M. Robinson	(was in London)
C.J. Wright	(was in Salisbury)		

ANNUAL REPORT OF THE TRUSTEES FOR 2017

MEDIEVAL SETTLEMENT RESEARCH GROUP

Registered Charity No 801634

Objectives

The objective of the Group is the advancement of public education by promoting interdisciplinary involvement in the collection, analysis and dissemination of data relating to the history, geography and archaeology of medieval rural settlement, primarily in Great Britain and Ireland from the fifth to the sixteenth centuries AD.

Trustees' Addresses

Dr S. Wrathmell (President), 3 Springfield Court, Liversedge, WF15 7HA

Dr S. Kilby (Secretary), 4 Main Street, Tansor, Peterborough, PE85HS

Dr A. Seaman (Treasurer), School of Humanities, Archaeology Programme, Canterbury Christ Church University, CT1 1QU

Dr L. Ten Harkel (Editor), School of Archaeology, University of Oxford, 1-2 South Parks Road, Oxford, OX1 3TG

Review of activity during the year

The Group's activities (policy making, conferences and publication) have continued as before. The range of interests and issues is reflected in the content of the accompanying journal (*Medieval Settlement Research* 33) covering the year 2018.

Result of the year

There was an excess of expenditure over income of £2,887 (surplus of £739 in 2016-2017).

Reserves policy

The Trustees' policy is to maintain reserves at a level that will enable the Group to perform its core activities for the foreseeable future. The minimum sum to be held in unrestricted reserves is £12,500 and the maximum sum is £250,000. Should reserves rise above the maximum sum or below the minimum sum the Trustees will review the activities of the Group and consider such changes as are deemed to be appropriate.

Grant making policy

The charity makes grants towards research projects and to other bodies involved in similar areas of education and research in respect of medieval settlement and landscape.

Investments policy

The charity's funds are invested in National Savings and a bank bond, deposits that are regarded as a safe liquid investment with an adequate return, and suitable for a small charity.

Risk policy

The Trustees have reviewed the major risks facing the charity and presently conclude that no specific action is required.

A.P. Seaman, Treasurer

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MEDIEVAL SETTLEMENT RESEARCH GROUP

I report on the accounts for the year ended 31 January 2018 which are set out on the following page.

Respective responsibilities of Trustees and Examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under Section 145 (1) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners under Section 145(5)(b) of the Act;
- State whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Anthony Bourne
Finance Assistant: Foreign Exchange
P&O Ferries Holdings Limited
Channel House, Channel View Road, Dover, CT17 9TJ

30 April 2018

