

## MEMBERSHIP CHANGES 2020

Recent changes are set out below. Members are asked to send any changes of address, corrections, information etc to Dr Helen Fenwick (Membership Secretary MSRG), Department of History, University of Hull, Hull HU6 7RX. Email: h.fenwick@hull.ac.uk. We would also be grateful if members with email could inform us of their addresses so that we can send communications more efficiently.

### NEW FULL MEMBERS

J. Baker Cambridge	R. Boyd Cork	J. Chetwood Sheffield	R. Coates Beverley
P. Collins Exeter	F. Edmonds Leyland	M. Foster Cockermouth	A. Gould Wolverhampton
H. Jennings London	L. McQuillan Portaferry	R. Noble Cambridge	R. Nolan Heswall
T. Pearson York	J. Peters Huntingdon	C. Reedman Portslade	M. Sparkes Swanage
A. Welsh Norton	C. Whitehead Henley-on-Thames	E. Will Wallingford	

### NEW STUDENT MEMBERS

K. Coulson Hull	N. Dix-Pincott Cambridge	R. Don Bideford	Z. Hinckley Aberdeen
S. Lonsdale Eastrington	C. Palmer Oxford	V. Reid Ellon	M. Roxby-Mackey Worcester
A. Talbot York			

### DECEASED

M. Horne	P. Houghton	P. Morle	J. Stevens
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### RESIGNATIONS

P. Allen D. Chatwin B. Cushion E. Oksanen J. Trend R. Weeks	T. Bell C. Chinnock S. Gee N. Olfield G. Verbrugge G. Whelan	S. Bassett G. Chitty S. Hobday A. Scott L. Walmsley	C. Batey S. Clarke S. Neogi J. Treacher B. Watson
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### CURRENT POSTAL ADDRESS WANTED

S. Harrison D.W. Johnson J.P. Northover D.M. Robinson	(was in Tooting) (was in Oxford) (was in London)	N. Instone K.J. MacGowan S.A. Pinter-Bellows C.J. Wright	(was Southampton) (was in Penge) (was in Canewdon) (was in Salisbury)
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# ANNUAL REPORT OF THE TRUSTEES FOR 2021

## MEDIEVAL SETTLEMENT RESEARCH GROUP

Registered Charity No 801634

### Objectives

The objective of the Group is the advancement of public education by promoting interdisciplinary involvement in the collection, analysis and dissemination of data relating to the history, geography and archaeology of medieval rural settlement, primarily in Great Britain and Ireland from the fifth to the sixteenth centuries.

### Trustees' Addresses

Prof Carezza Lewis (President), School History and Heritage, University of Lincoln, Brayford Pool, Lincoln, LN6 7TS

Dr Susan Kilby (Secretary), 4 Main Street, Tansor, Peterborough, PE85HS

Dr Andy Seaman (Treasurer), Archaeology Programme, Canterbury Christ Church University, CT1 1QU

Dr Mark McKerracher (Editor), 2 Channels Farm Court, 8 Channels Farm Road, Southampton, SO16 2PL

### Review of activity during the year

The Group's activities (policy making, conferences and publication) have continued as before. The range of interests and issues is reflected in the content of the journal (*Medieval Settlement Research* 36) covering the year 2021.

### Result of the year

There was an excess of expenditure over income of £1,596 (excess of £5,138 in 2019-20).

### Reserves policy

The trustees' policy is to maintain reserves at a level that will enable the Group to perform its core activities for the foreseeable future. The minimum sum to be held in unrestricted reserves is £12,500 and the maximum sum is £250,000. Should reserves rise above the maximum sum or below the minimum sum the trustees will review the activities of the Group and consider such changes as are deemed to be appropriate.

### Grant making policy

The charity makes grants towards research projects and to other bodies involved in similar areas of education and research in respect of medieval settlement.

### Investments policy

The charity's funds are invested in National Savings and a bank bond, deposits that are regarded as a safe liquid investment with an adequate return, and suitable for a small charity.

### Risk policy

The trustees have reviewed the major risks facing the charity and presently conclude that no specific action is required.

A P Seaman, Treasurer

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MEDIEVAL SETTLEMENT RESEARCH GROUP

I report on the accounts for the year ended 31 January 2021 which are set out on the following page.

### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 145 (1) of the Charities Act 2011 (the Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners under Section 145(5) (b) of the Act;
- State whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures

undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with accounting requirements of the Act have not been met: or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Anthony Bourne

09 August 2021

Maritime Operations Officer

Her Majesty's Coastguard, Langdon Battery, Dover, Kent, CT15 5NA

# MEDIEVAL SETTLEMENT RESEARCH GROUP

Registered Charity No. 801634

## GENERAL FUNDS – RECEIPTS AND PAYMENTS ACCOUNT

Financial Year ended 31 January 2021

### Note 1 Accounting policies

#### Historical Cost Convention

The Receipts and Payments account and Statement of assets and liabilities are prepared under the historical cost convention.

#### Stocks of Publications

Stocks of Publications are not valued or included in the Statement of assets and liabilities

### Note 2 Funds

All funds of the charity are unrestricted.

RECEIPTS	2020–21	2019–20	PAYMENTS	2020–21	2019–20
	£	£		£	£
<b>Donations, and other similar sources</b>			<b>Charitable Payments</b>		
Tax recovered through Gift Aid	777	851	Research Grants	3,600	5,728
Authors' Licensing and Collecting Society	443	449	J. G. Hurst Memorial Prize	480	–
			Student bursaries	150	100
Public Lending Right	–	2			
Donations	89	106	<b>Charitable Activity</b>		
Research Grant Refund	2,379	–	Journal: printing and postage	6,108	5,352
			Digitisation	–	120
<b>Operating activities to further the charity's objectives</b>			Spring Conference	–	2,660
Subscriptions	5,795	5,402	ADS upload	120	120
Conferences	292	3,379			
Publication Grants	150	600	<b>Management and Administration</b>		
Sale of Publications	–	57	Secretarial and Committee expenses	185	684
			AGM and Seminar expenses	–	389
<b>Investment Income Receipts</b>			Insurance	334	263
Current account Interest	–	–	CBA Affiliation Fees	–	119
Deposit account Interest	319	383	Postage	280	348
			Refunds	282	–
			Website	301	283
			Archive	–	199
	<u>10,244</u>	<u>8,414</u>		<u>11,840</u>	<u>16,366</u>

### Statement of Assets and Liabilities

Balance Brought forward	45,921	51,059	Current bank account	162	1,577
Balance of payments of receipts	<u>1,596</u>	<u>5,138</u>	National Savings Deposit Account	<u>44,163</u>	<u>44,344</u>
	<u>44,326</u>	<u>45,921</u>		<u>44,326</u>	<u>45,921</u>
<b>Pettit Legacy</b>					
Brought forward	63,058	62,004			
Added Interest	<u>1,081</u>	<u>1,054</u>			
	<u>64,139</u>	<u>63,058</u>			

