

NIGERIAN FIELD SOCIETY - UK ACCOUNTS FOR 2014
Receipts and Payments Account for the year ending 31st December 2014

RECEIPTS			
2013			2014
£			£
1,169	Ordinary subscriptions, and donations		1,089
275	2013 Corporate subscriptions	2014	275
199	2014 " "	2015	--
--	Sale of back numbers		10
10	Advertisements		---
<u>1,653</u>			<u>1,374</u>

PAYMENTS			
394	Postage		36
81	Stationery, photocopies & computer media		45
3,500	Printing		1,750
15	U.K. Branch subscriptions		15
--	Refund		50
<u>3,990</u>			<u>1,896</u>
(2,337)	Difference between Receipts and Payments		(522)

BALANCES as at 31st DECEMBER 2014
STATEMENT OF FUNDS

27,932	Opening balances at beginning of year	25,595
<u>(2,337)</u>	Difference between Receipts and Payments	<u>(522)</u>
<u>25,595</u>		<u>25,073</u>

CASH AT BANKS

National Westminster Bank:	
<u>25,595</u>	<u>25,073</u>
Current Account	

Notes: Subscription income continues to fall, year on year, due to loss of members, and no libraries paid in advance for 2015 (though they have now begun to pay). One library requested a refund for two years, in view of the late publication of the journal. Payments were much lower than last year, as only one transfer was made for printing. Postage was lower than usual since, although the 2013 journal arrived in December 2014, most were not posted until January 2015.

Dr Joyce Lowe, Council Member Resident in U.K., February 2015.

NIGERIAN FIELD – UK ACCOUNTS FOR 2015
Receipts and Payments Account for the year ending 31st December 2015

2014	RECEIPTS	2015
£		£
1,089	Ordinary subscriptions and donations	2015 1,215
275	2014 Corporate subscriptions	2016 350
--	2015 Corporate subscriptions	--
--	Sale of back numbers	--
<u>10</u>	Advertisements	<u>10</u>
<u>1,374</u>		<u>1,575</u>
PAYMENTS		
36	Postage	700
45	Stationary, photo copies & computer media	16
1,750	Printing	2,033
15	UK branch subscriptions paid to Society's acct	11
<u>50</u>	Refund	<u>--</u>
<u>1,896</u>		<u>2,760</u>
(522)	Difference between receipts and payments	(1,185)

BALANCES AS AT DECEMBER 2015
STATEMENT OF FUNDS

27,595	Opening balance at the end of the year	25,073
(522)	Difference between receipts and payments	<u>1,185</u>
<u>25,073</u>		<u>23,888</u>

CASH AT BANK

	National Westminster Bank	
<u>25,073</u>	Current Account	23,888

Note: I can report an encouraging number of new members resulting in higher income from subscriptions than last year. Some libraries paid later than usual. However payments were much more than last year as two volumes (no 78 & 79) were distributed in one year, resulting in higher postage costs and printing costs. There is a larger deficit (£1185) in 2015 than (£522) in 2014.

Dr. Joyce Lowe, member of council resident in UK February, 2016

NIGERIAN FIELD – UK ACCOUNTS FOR 2016
Receipts and Payments Account for the year ending 31st December 2016

2015	RECEIPTS	2016
£		£
1,215	Ordinary subscriptions and donations	1,080
350	2015 Corporate subscriptions	50
--	2016 Corporate subscriptions	130
<u>10</u>	Advertisements	115
<u>1,575</u>		<u>1,375</u>
PAYMENTS		
700	Postage	231
16	Stationary, photo copies & computer media	23
2,033	Printing	--
11	UK branch subscriptions paid to Society's acct	<u>11</u>
2,760		<u>265</u>
(1,185)	Difference between receipts and payments	1,110
BALANCES AS AT 31ST DECEMBER 2016		
STATEMENT OF FUNDS		
25,073	Opening balance at the end of the year	23,888
(1,185)	Difference between receipts and payments	1,110
<u>23,888</u>		<u>24,998</u>
CASH AT BANK		
	National Westminster Bank	<u>24,998</u>
<u>23,888</u>	Current Account	

Note: Income from subscriptions in 2016 fell for both ordinary and corporate members. However, as we did incur any printing costs in 2016, we had an excess of receipts over payments of £1,100.00

Dr. Joyce Lowe, member of council resident in UK February, 2017

NOTICE TO CONTRIBUTORS

Manuscripts

Manuscripts should be typed on one side of the paper, double-spaced, with a margin of 10 mm. The title page should be typed on a separate sheet. The first page of the text should be headed by the title of the paper. The title should be brief and to the point, and should clearly indicate the subject of the paper. The title should be typed in full, and should not be abbreviated. The title should be typed in the center of the page.

The abstract should be typed on a separate sheet, and should be brief and to the point. The abstract should state the purpose of the paper, the methods used, the results obtained, and the conclusions drawn. The abstract should be typed in the center of the page.

The introduction should be typed on a separate sheet, and should be brief and to the point. The introduction should state the purpose of the paper, the methods used, the results obtained, and the conclusions drawn. The introduction should be typed in the center of the page.

The references should be typed on a separate sheet, and should be brief and to the point. The references should list the works cited in the paper, and should be typed in the center of the page.

The conclusions should be typed on a separate sheet, and should be brief and to the point. The conclusions should state the results obtained, and the conclusions drawn. The conclusions should be typed in the center of the page.

The figures and tables should be typed on separate sheets, and should be brief and to the point. The figures and tables should be typed in the center of the page.

BIRMINGHAM FIELD - UK ACCOUNTS FOR 2016
Receipt and Payments Account for the year ending 31st December 2016

2017		2016
	RECEIPTS	
£		£
1,311	Ordinary subscriptions and donations	1,086
320	2015 Corporate advertising	30
-	2016 Corporate advertising	130
20	Advertisements	111
<u>1,651</u>		<u>1,357</u>
	PAYMENTS	
70	Postage	70
5	Stationery, phone, copies & computer media	20
2,028	Printing	2,028
10	UK branch subscriptions sent to British Heart	11
<u>2,113</u>		<u>2,129</u>
(1,185)	Difference between receipts and payments	1,110
	BALANCE AS AT 31st DECEMBER 2016	
	STATEMENT OF FUNDS	
15,075	Opening balance at the start of the year	21,800
(1,185)	Difference between receipts and payments	1,110
<u>13,890</u>		<u>22,910</u>
	CASH AT BANK	
	National Westminster Bank	<u>13,890</u>
<u>13,890</u>	Current Account	

Note: Income from subscriptions in 2016 has been ordered and reported separately. However, as we did not have printing costs in 2016, we had an excess of receipts over payments of £1,640.

Dr Joyce Lewis, Treasurer of Council, resigned in UK February, 2017