

36, Springbank Crescent,  
Leeds,  
LS6 1AB.

16 July 1992.

Helen Maclagin,  
County Field Archaeologist,  
Warwickshire Museum,  
Market Place,  
Warwick,  
CV34 4SA.

Mancetter-Hartshill Mortarium Project

Dear Helen,

my work until October 1991 was to complete the Mancetter-Hartshill mortarium archive record sheets, which I have duly done.

During the meeting with Jane Timby earlier this year she mentioned that the Type Series form descriptions should be part of the archive. Originally I considered this work to be part of the next programme of work associated with publishing the Type Series.

I have designed a Type Series Description Form (in the reference file under Type Series), which will serve as a record of the present Type Series system, if it is decided to commit the work to archive. Alternatively if the Type Series is published the forms will help to formulate the numbering sequence and provide the basis for writing a descriptive text. I estimate it would take 8 days to complete the forms for the 480 type series cards. If you consider the work should be done, I would be prepared to carry it out, as long as I am still available and not employed in some other job, although there have not been many job opportunities in archaeology in Yorkshire since October. If you could either photocopy the Type Series Description Forms (480 are required) or make the funds available for photocopying (£34).

Yours sincerely,

*Yvonne.*

Yvonne Boutwood