


WP 014 Historic Environment Works – Park Street Burial Ground – Enabling Works North Contract

Project Plan for Community Engagement: Skills, Education and Employment (SEE)

Document Number: 1EWo4-LMJ-EV-PLN-NSo8-014003

Revision	Author	Checked by	Approved by	Date	Reason for revision
Co1	Jesse Johnson DJV	Mary Ruddy DJV	Rob Early DJV	27/06/2018	Issued for Acceptance
Co2	Jesse Johnson DJV	Mary Ruddy DJV	Alastair Hancock DJV	12/08/2018	Issued for Acceptance
Co3	Jonathan Karkut DJV	Mary Ruddy DJV	Alastair Hancock DJV	08/02/2019	Issued for Acceptance
Co4	Debbie Taylor DJV	Mary Ruddy DJV	Alastair Hancock DJV 	21/06/2019	Issued for Acceptance

DOCUMENT OWNER: ROB EARLY

SECURITY CLASSIFICATION: OFFICIAL

Handling instructions: Uncontrolled when printed

Code 1 - Accepted

Contents

1	Executive Summary	2
2	Location and Site Background	4
	2.1 Introduction	4
	2.2 Site Investigations	5
3	Aims and Objectives	6
	3.1 Needs and Aims	6
	3.2 Contribution to Specific Objectives	7
4	Scope and Methodology	8
	4.2 Employment Opportunities	10
5	Post-engagement monitoring and evaluation	13
6	Information Management	13
7	Quality Assurance Processes	14
8	Evidence of Engagement	14
9	References	15
10	Figures	15
11	Glossary of Terms	15
	Acronyms	16

List of tables

Table 1: Contribution to Specific Objectives

Table 2: Summary of Skills, Education and Employment Activities

Code 1 - Accepted

1 Executive Summary

- 1.1.1 Through the excavation at Park Street Burial Ground there is great potential for people to engage with the rich social history associated with 19th Century Birmingham, and to be inspired by learning. This Project Plan, part of the HS2 enabling works programme Work Package 14, is directed towards Heritage groups that have an interest in the subject matter from either a professional, academic or amateur interest perspective. The project will also provide an opportunity for those previously with a passing interest, to have a chance to be more actively be involved in the archaeological processes occurring on and around the Park Street site. For the full engagement programme for this package, the Heritage interest groups project plan should be read in conjunction with the Public and Local (1EW04-LMJ-EV-PLN-NS08-014004) and Public and Local (1EW04-LMJ-EV-PLN-NS08-014004) project plans.
- 1.1.2 Activities carried out by LM's archaeological contractor MOLA Headland Infrastructure (MHI) will include: a series of KS2 schools workshops; KS3 assemblies or 'Inspiration Days'; 'Excavation/Osteology live' digital outreach for KS3 and KS4 to be broadcast to science classrooms. Schools engagement will also be undertaken on behalf of LM and sites visits offered to heritage professionals to share knowledge and demonstrate best practice. All activities will take place within the limits of HS2's Undertaking with the Archbishops Council.
- 1.1.3 Ground works for HS2 at Park Street in the 19th century burial ground (Curzon Street (N4)) constitute a major archaeological project for Birmingham. It will be the largest excavation in the city centre covering a significant time period in Birmingham's history. The burial ground accommodates greater numbers of individuals than previously excavated in the Midlands, even exceeding the size of some of London's large cemeteries. The excavation, spanning 2018 and 2019, will provide an exciting opportunity to unearth the stories of the people who lived and died at a time of rapid population and industry growth in Birmingham.
- 1.1.4 Rapid urban growth and overcrowding in 19th century Birmingham was brought about by a variety of factors, primarily the draw of the metal working industry that flourished in numerous small workshops. As well as population growth and the need for burial space, new attitudes to public health drove the acquisition and use of Park Street as a burial ground. The idea that diseases were caused by noxious or 'bad' air (Miasma theory) led to improvements in sanitation that included burial grounds being located outside urban centres, in a move to reduce disease among the lower social classes. St Martins acquired Park Street in 1807 to increase burial space without disturbing graves and it remained in use until the 1870s.
- 1.1.5 During the years the burial ground was active, a municipal revolution took place in society. The city was parked, paved, marketed, gas-and-watered and improved, and the opening and closing of the Park Street burial ground took place within this social context. These decades saw the first opening of hospitals and asylums (Queen's Hospital 1847), museums (Museum

Code 1 Accepted

and Art Gallery, 1885), libraries, public baths, parks and the Botanical Gardens (1832). The eventual creation of Park Street Gardens as a municipal space to promote the health of local children is in step with this, albeit following public outcry over the cemetery's dilapidated state.

- 1.1.6 The city was the nerve centre of radical politics as well municipal activism and improvement, inspired by the speeches of Thomas Atwood, John Bright and Joseph Chamberlain (mayor 1873-6). This was stimulated by Birmingham's background of religious dissent and nonconformity, excluding it from Westminster, as well as a leader in industry (e.g. metal and leather). This movement and George Dawson's Civic Gospel gave voice to progressive ideas that became ingrained in British culture. Through the excavation at Park Street Burial Ground there is great potential for people to engage with this rich social history and to be inspired by learning. This Project Plan, part of the HS2 enabling works programme Work Package 14, details proposed methodologies, scope, and potential outcomes for skills, education and employment (SEE) community engagement projects. For example, understanding the social fabric in which the burial ground is set opens up the history of education through Chamberlain's campaigns for compulsory, non-religious and free schooling for all children. This progressive and radical idea grew into a national movement – the Birmingham Education League, subsequently the National Education League.
- 1.1.7 DJV will liaise with LM-JV and HS2 to ensure the SEE community engagement activities outlined in this Project Plan will align and complement LM-JV's plans.
- 1.1.8 Activities have been designed in line with a number of Specific Objectives outlined in the Historic Environment Research and Delivery Strategy: Generic Written Scheme of Investigation (HERDS: GWSI) document:
- CE1: Marking and communicating the changes to landscapes and environments;
 - CE2: Identifying and sharing our stories;
 - CE3: Meeting the challenge of inspiring the next generation;
 - CE4: Accessible information and knowledge sharing;
 - KC102: Health, disease and pollution in 19th Century populations
 - KC103: Burial grounds and their place in the cityscape/landscape – both in use and disuse;
 - KC104: People and place: Park Street as a snap-shot in time of a growing industrial city.
- 1.1.9 The purpose of this Project Plan is to:

- define the scope of work of the skills, education and employment community engagement projects;
- outline the aims of the engagement and how it will contribute to the specific objectives of the GWSI: HERDS;
- describe the methodology to be employed; and
- set out the proposed deliverables and reporting mechanisms.

2 Location and Site Background

2.1 Introduction

2.1.1 The skills, education and employment (SEE) engagement programme will be focussed on the Park Street Burial Ground; most recently an urban park and gardens located in the busy streetscape of the north-eastern part of central Birmingham, now enclosed behind fixed hoardings as part of the site developments.

2.1.2 Park Street Burial Ground is surrounded by a number of new developments, roads and open ground surrounding its perimeter. The Park is abruptly truncated at its southern extent by the main railway lines operating into and out of New Street Station, and consists of two separate areas bisected on an east-west axis by Fazeley Street. The road known as Park Street forms the western boundary of the burial ground. The site carries no statutory or non-statutory designations, nor does it contain any designated monuments. The current site is sub-rectangular in shape and covers an area of approximately 0.6 ha (5,400 m²) centred at NGR SP 07578 86940.

2.1.3 Park Street burial ground became a public park in 1880 and has remained so until the burial ground was acquired for Historic Environment works as part of HS2 construction requirements, following an initial DDBA (detailed desk-based assessment) (1D008-EDP-EV-ASM-000-000003). The presence of the park within the city spanned over 135 years, and provided a popular leisure space for many segments of the local community; one of few prominent and well-used green spaces within an inner-city location, abutting busy roads and railway tracks. This local history provides an opportunity for many stories to be unearthed relating to the connection between the cemetery phase and the public park phase of Park Street.

2.1.4 The community engagement programme will also supplement a wider programme of SEE engagement across Area North, organised and managed by LM-JV and HS2, which will be determined in due course.

Code 1 - Accepted

2.2 Site Investigations

2.2.1 The significance of the site has been assessed as part of the 2013 Environment Statement (ES) (HS2 Ltd 2013, London West Midlands Environmental Statement, Volume 5 Technical Appendices, CFA26: Washwood Heath to Curzon Street Baseline report (CH-001-026) Cultural Heritage) and the Detailed Desk-Based Assessment (1Doo8-EDP-EV-ASM-000-000003).

2.2.2 Several site investigations have taken place at Park Street Burial Ground. Full details of the Historic Environment Works already undertaken as part of the enabling works programme are available in the Project Plans and Location Specific Written Schemes of Investigation (LS-WSI) for the site:

- Detailed Desk Basked Assessment: Park Street Burial Ground (1Doo8-EDP-EV-ASM-000-000003);
- Project Plan for Historic Landscape and Setting Recording (1EW04-LMJ-EV-REP-NSo8-022008);
- LS-WSI for Historic Landscape and Setting Recording (1EW04-LMJ-EV-MST-NSo8-022004);
- Report: Historic Landscape and Setting Recording (1EW04-LMJ-EV-REP-NSo8-022011);
- Project Plan for Trial Trenching (1EW04-LMJ-EV-PLN-NSo8-022000);
- LS-WSI for Trial Trenching (1EW04-LMJ-EV-MST-NSo8-022003);
- Interim Report: Trial Trenching (1EW04-LMJ-EV-REP-NSo8-022009);
- Report: Trial Trenching (1EW04-LMJ-EV-REP-NSo8-022007);
- Project Plan for Excavation (1EW04-LMJ-EV-PLN-NSo8-014001); and
- LS-WSI for Excavation (1EW04-LMJ-EV-MST-NSo8-014000).

2.2.3 Previous archaeological investigations highlighted in the DDBA were located on the perimeter and immediately within the northern boundary of Park Street Burial Ground. Works comprise observations, evaluation and watching brief at Masshouse Circus, Midland Metro Eastside extension and Eastside City Park respectively. Although limited in scope, these have provided information on archaeological horizon depth, thickness and condition of contained human remains. These archaeological works do not directly contribute to the community engagement projects, but will contribute to the information regarding Park Street Burial Ground.

Code 1 - Accepted

- 2.2.4 The archaeological evaluation undertaken to date shows evidence of distinct phases of burial and cemetery management, clear spatial patterning of grave types (perhaps relating to status and municipality), individuals ranging in age, evidence of disease and interesting post-mortem practice (anatomical dissection). Skeletal and coffin furniture preservation is highly variable across the site, and this may limit the scope of scientific analysis and projects related to this work package such as community engagement, although it is important to note that contribution to these projects will also come from less tangible aspects of the project, including the human stories, the processes of social change and historical setting.

3 Aims and Objectives

3.1 Needs and Aims

3.1.1 The skills, education and employment (SEE) community engagement programme has been designed in line with the Specific Objectives listed within Section 3.2 below, alongside the overarching ethos and principles (Section 3) of the GWSI: HERDS document. It is aiming to:

- Encourage and facilitate the development of interests in the historic environment within a variety of groups and provide access points for further and continued involvement in archaeology and heritage, as either a leisure pursuit, academic endeavour, or as a career;
- Develop and maintain strong collaborative relationships with a range of stakeholders (from within and outside the historic environment) surrounding and/or affected by HS2 worksites, including (but not limited to) community groups, residents' associations, educational institutions and local businesses;
- Develop and maintain strong collaborative relationships between contractors undertaking community engagement works across all three sections of the HS2 route, through regular knowledge-sharing workshops;
- Facilitate the development of the Historic Environment Record through stakeholder input, through knowledge and skill development and provision of platforms that allow such input.

3.1.2 This SEE community engagement programme will be delivered in conjunction with a series of additional community engagement plans, focussed at Park Street Burial Ground and across Area North, to allow the individual and collective aims to be met, including:

- Project Plan for Community Engagement at Park Street Burial Ground: Public and Local Outreach (1EW04-LMJ-EV-REP-NS08-014004)
- Project Plan for Community Engagement at Park Street Burial Ground: Heritage

Code 1 - Accepted

Document no.: 1EW04-LMJ-EV-PLN-NSo8-014003

Revision: Co4

Interest Groups (1EW04-LMJ-EV-PLN-NSo8-014002)

3.1.3 By targeting the aims of this community engagement programme and those occurring concurrently and in the future, audiences previously uninterested or excluded from the historic environment sector will be able to actively engage - helping to reduce and/or eliminate barriers to future participation in the historic environment, such as; education, social status, age, ethnic background, gender, and location amongst others.

3.2 Contribution to Specific Objectives

3.2.1 Through delivery of the works set out in Section Scope and Methodology and through addressing the aims set out in Section 3, this public and local stakeholder community engagement programme will create knowledge and outputs that will contribute to the following Specific Objectives in the following ways:

Table 1: Contribution to Specific Objectives

Specific Objective	Contribution
CE1: Marking and communicating the changes to landscapes and environments	Educational workshops and professional knowledge share will allow audiences to understand the evolution of Park Street from pre-burial ground through to urban gardens and the development of its urban surroundings. These projects will also provide a platform for continued communications throughout the process of landscape change at Park Street, with engagement encouraged through placing an emphasis on generating responses through co-collection and co-creating.
CE2: Identifying and sharing our stories	Educational workshops and professional knowledge share will allow varied audiences and local people to identify stories on the perceptions, history and development of the area which will then be shared and reflected through subsequent class work and study. This might also supplement or inform the requirement for further community engagements, if local communities offer insight into the historical narratives of importance and interest.
CE3: Meeting the challenge of inspiring the next generation	The SEE programme will provide opportunities for school pupils and those seeking employment to develop a stronger understanding of history, science and/or applicable employment skills (amongst many others) through educational workshops and periods of work experience/training schemes. An emphasis will be placed upon using playful and exploratory activities to allow all to participate. It may also result in volunteering champions and initiatives who can continue to carry this element of the community engagement programme forward, alongside developing a potential future academic/commercial archaeological talent pool.

Code 1 - Accepted

Document no.: 1EW04-LMJ-EV-PLN-NSo8-014003

Revision: Co4

<p>CE4: Accessible information and knowledge sharing</p>	<p>Educational workshops, site visits and periods of work experience/training schemes will facilitate the direct sharing of knowledge from archaeological specialists to members of the public, which will be tailored specifically to the audience being addressed.</p>
<p>KC102: Health, disease and pollution in 19th Century populations</p>	<p>Projects directed at school pupils and non-graduate workers looking to develop/sample a career in STEM (specifically the archaeology sector) will allow insight from various audiences on the health and disease of 19th Century populations, and the impact of pollution upon them (notably as 19th Century industry ramped up).</p>
<p>KC103: Burial grounds and their place in the cityscape/landscape – both in use and disuse</p>	<p>Engagement projects directed at school pupils and non-graduate workers looking to develop/sample a career in STEM (specifically the archaeology sector) will allow insight from various audiences; focused on Park Street, in use and disuse, and its place within a rapidly developing urban environment of the city centre; and its transformation into a public park – with an understanding of how aspects such as health, poverty and public facilities impacted upon its use and disuse.</p>
<p>KC104: People and Place: Park Street as a snap-shot in time of a growing industrial city</p>	<p>Community engagement projects directed at school pupils and non-graduate workers looking to develop/sample a career in STEM (specifically the archaeology sector) will allow insight from various audiences, and the potential to create lasting connections between educational and leisure facilities, and interested members of the public and special interest groups.</p> <p>These projects will allow for an exploration of the trades, skills, businesses, and influence of specific figures and events on the development of Park Street and Birmingham during the industrial era, and have potential to create a sense of continuity between these aspects of the modern community and those living throughout the development of Birmingham’s city centre.</p>
<p>S&T1: Address potential historic environment skills shortages relating to the delivery of the GWSI: HERDS</p>	<p>The SEE programme will provide opportunities for school pupils and those seeking employment to develop a stronger understanding of history, science and/or applicable employment skills (amongst many others) through educational workshops and periods of work experience/training schemes. These outputs aim to engage and develop a potential future academic/commercial archaeological talent pool.</p>

4 Scope and Methodology

4.1.1 LM-JV’s SEE team has engaged with educational establishments (primary schools, secondary schools, colleges and universities) along the HS2 Northern Section. DJV and MHI will work

Copy 1 - Accepted

closely with LM-JV to approach and work with these institutions. The Park Street Burial Ground excavation has generated interest, and feedback has been positive. This indicates that activities will be able to be applied to these institutions with good effect.

- 4.1.2 Park Street evolved from a rural landscape to a burial ground and park as the urban environment developed rapidly. Social and landscape change can be presented in a way that corresponds directly with key principles of the National Curriculum, encompassing Key Stages 1–4. Building on the connections to KS1-4 regarding History and Science, additional links into the geography, art & design corners of the curriculum can be made.

Educational Workshops

- 4.1.3 Pupils of varying ages, abilities and interests can learn from the HS2 Historic Environment works from historical periods, scientific methods for osteological/archaeological analysis through to engineering. Educational packages can range from hands-on workshops, gallery activities, object handling collections, archaeological “issue-based” stories for younger children, arts and crafts activities and mobile classroom sessions. Educational workshops can be tailored specifically to cater to the audience group (e.g. school children of varying ages (KS 1-4 as below); or rehabilitation groups.
- 4.1.4 MOLA-Headland Infrastructure (MHI) – the Archaeological Contractor responsible for the archaeological evaluation and excavation at Park Street Burial Ground, and experienced community engagement providers - will deliver an extensive programme of KS2 schools workshops to primary schools around Birmingham, in support of National Curriculum objectives around History and Science. These will be promoted via existing local networks such as the LM-JV schools programme and Thinktank contacts. The programme will deliver a teaching block of 5 days per term and reach up to 120 participants per day of delivery resulting in a reach of 1800 per academic year. MHI will develop and deliver an assembly talk appropriate to KS3 including follow up resources and object handling opportunities appropriate to KS3 (National Curriculum objectives - History: society, economy, culture (ideas, political power, industry and empire 1745-1901); Science: skeletal & muscular systems). These will be delivered twice per term to a year group of up to 300 pupils, a total reach of 1800 pupils per academic year.
- 4.1.5 To address the learning objectives of KS4 (Biology: health, disease and the development of medicines): MHI will design and deliver ‘Osteology/Archaeology Live’ workshops to be broadcast to science classrooms across Birmingham live from the Park Street site using Skype or similar platform. Sessions will each be virtually ‘attended’ by three classes, and each attending class will be loaned a medical grade replica disarticulated skeleton or a box of specially selected handling collections composed of unstratified material to bring a hands-on element to the session, as well as having the opportunity to ask questions to the Osteologist/Archaeologist delivering the session. These sessions will be promoted through

Code 1 Accepted

existing networks (as per 4.2.3) and will be delivered twice per term, reaching 540 participants a year.

- 4.1.6 To enliven engagement from schools it is important to enthuse and enlighten teachers as well as pupils. One effective approach to achieve empathy and deeper understanding is through the delivery of issue-based storytelling and drama components. The challenge is often to lower boundaries, increase confidence, encourage cooperation and release the creative potential of children individually and in a group.

Heritage Professional Knowledge Share

- 4.1.7 MHI are facilitating visits for heritage professionals to demonstrate best practice and to share knowledge. Site visits will provide professionals with a chronological understanding of the processes, stages and tasks that constitute an archaeological excavation, the stratigraphy and 'archaeological horizons'. In addition, visits will demonstrate the need for collaboration of numerous disciplines within a 'live-site'. Walking tours also extend visitors' understanding of the history of the local landscape.
- 4.1.8 Site visits for heritage professionals comply with the HS2's Undertaking with the Archbishops Council (paragraph 8.1, WP14 CEMAR GC-28). The name and stated purpose of the visit will be recorded prior to entry, groups will be limited in size, consent forms signed and tours chaperoned at all times. Site inductions provide the historical background and planning context of the visit.

4.2 Employment Opportunities

Non-Graduate Skills Training

- 4.2.1 The nature and extent of the works at Park Street will provide employment opportunities, providing individuals with an introduction to several collaborative industries. The HS2 scheme aims to create huge opportunities for non-graduates in construction-related skills, and civils and logistics roles. This includes training and working with archaeological contractor and exhumation specialists, and the civil engineers and other construction industry professionals' integral to the delivery of this project. These will highlight career paths, develop skills required for career progression, and nurture characteristics and opportunities for personal development with a particular emphasis upon practical engagement, as per the requirements within Section 6.4.3 and 6.4.4 of the GWSI: HERDS. DJV and LM's archaeological contractor will work collaboratively with the LM-JV and HS2 Community Engagement, SEE and Communications teams on all heritage SEE activities
- 4.2.2 There is also potential for the development of ICT (Information and Communications Technology), digital and creative skills applicable to archaeology and history to be learned.

Code 1 - Accepted

Document no.: 1EW04-LMJ-EV-PLN-NS08-014003

Revision: Co4

4.2.3 Targeted groups for work experience will attempt to include a broad selection of people, including youths and people within rehabilitation. These will link in with placement programmes designed and facilitated by LM-JV through the delivery of these works.

Table 2: Summary of Skills, Education and Employment Activities

Activity	Brief description	Delivery dates	Notes
Educational Workshops			
KS2	In association with LM, MHI aim to deliver a programme of KS2 schools workshops to Birmingham primary schools supporting the National Curriculum around History and Science (n3 workshops per day, n5 day deliveries)	<ul style="list-style-type: none"> • Mon 25/02/19 - Fri 01/03/19 • Mon 29/04/19 - Fri 03/05/19 • Mon 17/06/19 - Fri 21/06/19 	Second round of delivery in Autumn term Sept-Dec 2019
KS3	KS3 assemblies or 'Inspiration Days' in association with LM (n6)	<ul style="list-style-type: none"> • TBC 	Discussions are currently being held with LM as to whether this element of the schools programme can be incorporated into LM SEE department 'Inspiration Days'
KS3/KS4 'Excavation/Osteology live' digital outreach	Workshops (n6) to be broadcast to science classrooms across Birmingham live from Park Street. Sessions will each be virtually attended by three classes per broadcast.	<ul style="list-style-type: none"> • TBC Summer and Autumn terms 2019 	Offers to schools in collaboration with LM SEE department

Code 1 - Accepted

Document no.: 1EW04-LMJ-EV-PLN-NS08-014003

Revision: Co4

	Digital resource packs will be put together by MHI for schools.		
LM Schools Engagement	MHI have carried out a varied programme of engagement with schools on behalf of LM	<ul style="list-style-type: none"> • 11/07/18 • 16/07/18 • 09/09/18 • 16/10/18 • 19/10/18 • 14/11/18 	<ul style="list-style-type: none"> • Park Hall School • North Leamington School • Case study (Chris Bishop) • Spon Gate Primary • Ark St Albans Academy
Employment Opportunities – non-graduate skills training	The work aims to provide employment opportunities to non-graduates and an introduction to several collaborative industries	<ul style="list-style-type: none"> • Trainee programme in collaboration with LM 	<ul style="list-style-type: none"> • On going
Heritage Professional Knowledge Share	Within the limits of Undertaking and Assurance with the Archbishops Council (paragraph 8.1, WP14, CEMAR GC-28), MHI are facilitating visits for heritage professionals to demonstrate best practice and to share knowledge. The name and stated purpose of the visit will be recorded prior to entry.	<ul style="list-style-type: none"> • 14/12/18 • 18/12/18 • 29-01-19 • 07-02-19 • 05-03-19 • Further dates TBC 	<ul style="list-style-type: none"> • MOLA • LM/MOLA • LM/HS2

Code 1 - Accepted

5 Post-engagement monitoring and evaluation

- 5.1.1 All community engagement activities delivered on behalf of Hs2 will be monitored against the specific HERDS-GWSI objectives and other impact KPIs cited in this project plan.
- 5.1.2 A range of monitoring and evaluation methods for community engagement work will be employed by the respective units undertaking the engagement, including:
- Weekly reporting and monthly summaries against HERDS objectives;
 - Pre-engagement interviews and surveys;
 - Interactive survey/questionnaire (during engagement session);
 - Evaluation games (pre-, during, and post-engagement);
 - Evaluation forms;
 - Evaluation interviews;
 - Online surveys; and
 - Monitoring of event attendance numbers, digital communications reach, and other relevant metrics.
- 5.1.3 In line with the community-led ethos of these proposals, feedback from participants and event attendance will be used to refine and enhance delivery of further engagement activities and to identify potential audience led projects inspired by Hs2 and foster these to fruition. The aim of the refinement and enhancement of the outputs will be to ensure that engagement remains innovative and of high community value. Collating the completed evaluation forms will enable value to be recorded and fed back to meet Contractor and Employer requirements.

6 Information Management

- 6.1.1 Mapping and GIS deliverables will be provided in accordance with the Employer's Cultural Heritage GIS Specification (HS2-HS2-GI-SPE-000-000004) and the Employer's GIS Standards (HS2-HS2-GI-STD-000-000002).
- 6.1.2 The Employer's standard template for reports (HS2-HS2-PM-TEM-000-000004) will be used and all maps will be produced using the formal A3 landscape map template (HS2-HS2-Gi-GDD-000-000134).

Code 1 - Accepted

- 6.1.3 All data, not previously issued by the Employer, will be submitted in accordance with the Employer's standards (HS2-HS2-GI-STD-000-000002). Data submitted will be in accordance with the Employer's Technical Standard for Historic Environment Digital Data Management and Archiving Procedure (HS2-HS2-EV-STD-000-000040).

7 Quality Assurance Processes

- 7.1.1 The community engagement programmes will be prepared by suitably qualified, experienced and competent professionals.
- 7.1.2 All outputs will be checked and then reviewed by senior qualified, experienced and competent professionals prior to issue to the Employer for acceptance. Final reports, following comments, will be checked and reviewed prior to issue.
- 7.1.3 All outputs will comply with HS2 guidance Burial Grounds, human remains and monuments procedure (HS2-HS2-EV-PRO-000-000008) and the Undertaking by the Secretary of State for Transport to the Archbishops' Council. All outputs are approved by the Contractor and Employer prior to release.

8 Evidence of Engagement

- 8.1.1 The initiatives within this Project Plan have been developed in conjunction with MOLA-Headland Infrastructure (MHI), LM-JV community engagement team, HS2 community engagement team, the Local Planning Authorities, the Birmingham Conservation Trust and the Birmingham Museums Trust (BMT).
- 8.1.2 Extensive dialogue has been ongoing between MHI/DJV and a number of local heritage stakeholders:
- Birmingham Museums Thinktank (email contact from December 2017 and meetings 01-02-2018, 18-10-2018, 11-10-2018 and 22-06-2018);
 - Coffins Works Birmingham Conservation Trust (email contact from December 2017 and meetings 20-11-2018);
 - Birmingham Museums Trust (email contact from November 2017 and meetings 30-11-2017, 01-02-2018, 16-10-2018, 11-01-2019 and 16-01-2019);
 - Local historian and Professor (unaffiliated) from 20-03-2018;
 - Birmingham Universities (Birmingham University and Birmingham City University) emails from 16-11-2018;

Code 1 - Accepted

Document no.: 1EW04-LMJ-EV-PLN-NSo8-014003

Revision: Co4

- Birmingham and Warwickshire Archaeological Society (email contact from Heritage Open Days 08-09-2018; lecture 08-01-2019)
- Archbishops Council (site visit and meetings 16-01-2018, 28-09-2018; 28-11-2018 and email & phone consultation through Route-wide Burial Grounds Coordinator Andrea Bradley, Historic Environment HS2)

8.1.3 DJV and LM’s archaeological contractor will work collaboratively with the LM-JV and HS2 Community Engagement, SEE and Communications teams on all heritage SEE activities.

9 References

Reference	HS2 document reference no.
Detailed Desk-based Assessment: Park Street Burial Ground	1D008-EDP-EV-ASM-000-000003
Project Plan for Historic Landscape and Setting Recording	1EW04-LMJ-EV-REP-NSo8-022008
Location Specific Written Scheme of Investigation for Historic Landscape and Setting Recording	(1EW04-LMJ-EV-MST-NSo8-022004
Report: Historic Landscape and Setting Recording	1EW04-LMJ-EV-REP-NSo8-022011
Project Plan for Trial Trenching	1EW04-LMJ-EV-PLN-NSo8-022000
Location Specific Written Scheme of Investigation for Trial Trenching	1EW04-LMJ-EV-MST-NSo8-022003
Generic Written Scheme of Investigation: Historic Environment Research and Delivery Strategy (GWSI: HERDS)	HS2-HS2-EV-STR-000-000015
Technical Standard Specification for historic environment investigations	HS2-HS2-EV-STD-000-000035

10 Figures

10.1.1 No figures have been included within this Project Plan.

11 Glossary of Terms

11.1.1 The following terms have been used in this report:

- **Archaeological Contractor** – the organisation undertaking the stakeholder engagement on behalf of the Employer.
- **Archaeological Consultant** – the body responsible to the Contractor for assurance of the historic environment work and all communication with the Employer and other

Copy 1 - Accepted

stakeholders regarding the archaeology strategy, scope and method of work.

- **Contractor** – the body responsible for the terms and conditions, policies, procedures and payments.
- **Detailed Desk Based Assessment (DDBA)** – analytical document that builds on the information gathered previously in the Environmental Statement to address particular issues, questions or uncertainties within a given area. It may be developed to provide a more detailed understanding of the resource in an area to inform design development or construction programming.
- **Employer** – HS2 Ltd.
- **Generic Written Scheme of Investigation: Historic Environment Research and Delivery Strategy (GWSI: HERDS)** – the framework for delivering all historic environment investigations undertaken as part of the HS2 Phase 1 programme.
- **Location** – a specific HS2 worksite or group of worksites that are being addressed as a combine historic environment investigation programme of assessment, evaluation and investigation.
- **Project Plans** – specification document for each specific package of activity (e.g. a survey, desk based assessment, excavation, recoding project). The plans would respond to the Specific Objectives set out in the GWSI: HERDS and be delivered within an agreed budget.
- **Works** – the specific historic environment assessment, evaluation or investigation works at each location.

Acronyms

ADS	Archaeology Data Service
BMT	Birmingham Museums Trust
BCU	Birmingham City University
DDBA	Detailed Desk-Based Assessment
ES	Environmental Statement
GIS	Geographical Information System

Code 1 - Accepted

Document no.: 1EW04-LMJ-EV-PLN-NS08-014003

Revision: Co4

GWSI: HERDS	Generic Written Scheme of Investigation: Historic Environment Research and Delivery Strategy
HE	Historic England (Formally English Heritage)
HER	Historic Environment Record
LLAU	Limits of Land to be Acquired or Used
LS-WSI	Location Specific Written Scheme of Investigation
NRHE	National Record for the Historic Environment
OASIS	Online AccesS to the Index of archaeological investigationS
PDF	Portable Document Format
SEE	Skills, education and employment

Code 1 - Accepted