

Constitution of the Medieval Pottery Research Group
Voted in at the Extraordinary General Meeting in York on 19 November 1989

1. The Group shall be known as The Medieval Pottery Research Group.
2. The office of the Group shall be situated within the United Kingdom.
3. The Group shall be an educational, non-profit making organisation.
4. The object of the Group is to further the study of the ceramics primarily of the Middle Ages.

Its aims are: to promote research; to provide a forum for discussion; to disseminate information to the membership, to other archaeologists, to persons in allied fields and to the general public; to communicate the professional requirements of the membership to public and private bodies.

These aims shall be met by the holding of meetings, by publication and by any other means that Council may approve.
5. Membership is open to any individual or Institution of any country.
6. The expenses of the Group shall be met from subscriptions and such funds as the Group may by donation or otherwise acquire. Each member shall pay his subscription on joining the Group and shall then be entitled to receive a copy of the bulletin for the current year and take part in the activities of the Group.

The annual subscription shall be agreed at the AGM. There shall be two rates: one for Ordinary Members; the other for Institutional Members. Subscriptions shall be due on 1 February each year. Any member who is more than twelve months in arrears with his/her subscription shall be struck off the membership list until the subscription is renewed.

The subscriptions and all other property acquired for the purposes of the Group shall be regarded as being vested in the officers of the Group as trustees for the members.
7. The affairs of the Group shall be managed by the Council. At any meeting of the Council the presence of nine members shall constitute a quorum. The Council shall present a report of its proceedings to the Annual Meeting of the Group.
8. The Council of the Group shall consist of the President, the Vice-President, the Secretary, the Treasurer, two Editors, the Assistant Secretary, the Meetings Secretary, the Assistant Treasurer, the Assistant Editor, the Regional Groups Liaison Officer, two non-UK representatives and six Ordinary members, and shall be elected at the Annual Meetings.

From 1989 all nominations shall be proposed and seconded, and submitted in writing to the Secretary by 1 November.
9. Subject to any resolution of the Group the President and Vice-President shall not hold office for more than three consecutive years.
10. The Secretary, the Treasurer and the Editors shall not serve for more than five consecutive years, and shall not be eligible for re-election, or for election to another office, until a period of three years has elapsed.
11. The Assistant Officers, the Meetings Secretary, the Regional Groups Liaison Officer shall not serve for more than five consecutive years, but shall be eligible immediately thereafter for election to the offices of Secretary, Treasurer or Editor.

Ordinary members of the Council shall serve for a term of three years and shall not be immediately eligible for re-election as Ordinary members. In the third year after the adoption of this revised Constitution two of the Ordinary members shall retire either by consent or by ballot, in the fourth year a further two, and in the fifth year the remaining two of the original Committee, all similarly chosen.

The two non-UK representatives shall serve for a term of three years, renewable for further similar terms.
12. The Council shall fill casual vacancies by appointing Acting Officers until the next Annual General Meeting.
13. The Council may co-opt members to carry out specific assignments. Co-opted members shall be non-voting members of the Council. Co-opted members may serve for a term of three years, and at the discretion of the Council this term may be renewed.
14. The Council may institute an Editorial or any ad hoc Committee which may from time to time be required.
15. The Annual Meetings of the Group shall be held on a date approved by the Council.

Extraordinary General Meetings may be convened at the discretion of the Council.
16. The Council shall have the power to fix the amount of any fees that it may be desirable to be charged to members or guests at any function of the Group.

They shall also have the power to pay such honoraria for assistance as they think desirable.
17. Attendance at Annual Meetings and any other events that may be organised by the Group shall be open to non-members on payment of the designated fee.
18. Any proposal for amendment to the Constitution of the Group must be submitted to an Annual General Meeting or Extraordinary General Meeting. The text of the proposed amendment shall be circulated to members at least twenty-eight days in advance of the Meeting. No amendment shall be regarded as adopted unless two-thirds of the members present vote in favour of it.