

THE MEDIEVAL POTTERY RESEARCH GROUP

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 JANUARY 1993

| | Notes | Year to 31.1.93 | Year to 31.1.92 | | Notes | Year to 31.1.93 | Year to 31.1.92 |
|----------------------------------|-------|--------------------|--------------------|--------------------------------------|-------|--------------------|--------------------|
| INCOME | | £ | £ | EXPENDITURE | | £ | £ |
| Subscriptions, late | 1 | 170.50 | 511.50 | Publications, production | | 3301.38 | 2977.91 |
| Subscriptions, current | | 3096.00 | 2227.00 | Publications, packing & postage | | 276.09 | 189.15 |
| Bank interest | | 267.37 | 287.20 | General costs (including newsletter) | 5 | 418.85 | 538.06 |
| Sales | 2 | 654.39 | 315.25 | Bank charges | 6 | 38.23 | 91.01 |
| Grants, sponsorship, advertising | 3 | 258.80 | 510.00 | Conferences | 4 | 553.57 | 4646.88 |
| Conferences | 4 | 702.50 | 5111.10 | Miscellaneous | 7 | 30.50 | 0.00 |
| TOTAL INCOME | | 5149.56 | 8962.05 | TOTAL EXPENDITURE | | 4618.62 | 8443.01 |
| | | | | SURPLUS FOR THE PERIOD | | 530.94 | 519.04 |
| | | | | ACCUMULATED FUND BALANCE | | 3953.29 | 3434.25 |
| | | | | ACCUMULATED FUND BALANCE C/F | | 4484.23 | 3953.29 |

BALANCE SHEET AS AT 31 JANUARY 1993

| | Notes | Year to 31.1.93 | Year to 31.1.92 |
|--------------------------------------|-------|--------------------|--------------------|
| FUNDS OF THE GROUP | | £ | £ |
| BALANCE AT END OF THIS PERIOD | | 4484.23 | 3953.29 |
| REPRESENTED BY: | | | |
| Balances at Bank | 8 | 4836.73 | 4944.20 |
| Debtors | 9 | 0.00 | 0.00 |
| Total Assets | | 4836.73 | 4944.20 |
| Less current liabilities | 10 | 352.50 | 990.91 |
| | | 4484.23 | 3953.29 |

Paul Miles
MPRG Honorary Treasurer

AUDITOR'S REPORT TO MEMBERS OF THE MEDIEVAL POTTERY RESEARCH GROUP

I have audited the financial statement of the Medieval Pottery Research Group in accordance with approved auditing standards. In my opinion it gives a true and fair view of the state of the Group's affairs at 31st January 1993.

L. J. Toyne Esq, M.A.A.T.
Treasurer's Dept, Lincoln City Council.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 1993

1. ACCOUNTING POLICIES

- (i) The financial statements are prepared under the historical cost convention.
- (ii) Receipts and payments on a cash basis are adjusted to reflect accruals and prepayments at the end of the year.
- (iii) Grants received are credited to revenue in the accounting period in which the related revenue expenditure is charged

2. SALES INCOME

| | £ |
|----------------------|---------------|
| Journal back-numbers | 442.00 |
| Guidelines | 75.75 |
| Offprints | 136.64 |
| TOTAL | 654.39 |

3. GRANTS, SPONSORSHIP & ADVERTISING INCOME:

| | £ |
|--------------------------------------|---------------|
| Publication grant. Northants CC | 200.00 |
| Funds from merged Early AS Pot Group | 33.80 |
| Advertising in Newsletter | 25.00 |
| TOTAL | 258.80 |

4. CONFERENCES

The Income & Expenditure account for the 1992 Conference (transacted over TWO financial years) is as follows:

| | £ |
|--------------------------------------|---------------|
| Income: | |
| Advance fees paid in previous period | 202.50 |
| Fees paid in this period | 500.00 |
| TOTAL INCOME | 702.50 |

Expenditure:

| | £ |
|------------------------|--------|
| Refund on overpaid fee | 100.00 |
| Room hire deposit | 123.33 |
| Conference admin | 60.95 |
| Speaker's train fare | 12.50 |
| Room hire + equipment | 186.66 |
| Tea | 69.91 |

TOTAL EXPENDITURE: 553.57

SURPLUS 148.93

MIEVEAL POTTERY RESEARCH GROUP

5. GENERAL RUNNING COSTS

The total of £418.85 includes: a CBA affiliation charge of £39; £25 for a stall at the 1992 Medieval Europe conference in York; £15.90 for refreshments at an all-day Council meeting at Fortress House; and £52 for printing membership leaflets. Other costs are for stationery, photocopying, postage and packing.

There are no full-time Members or Officers of the Group. Members and Officers receive no remuneration for their services. The Officers' normal expenses of performing the duties of their office are reimbursed on the basis of the actual cost incurred.

| 6. BANK CHARGES | £ |
|--------------------------|--------------|
| Girobank fixed charge | 16.50 |
| Girobank transactions | 3.80 |
| Barclays current account | 17.93 |
| TOTAL | 38.23 |

7. MISCELLANEOUS EXPENDITURE

| | |
|------------------------------------|-------|
| Refunds of over-paid subscriptions | 30.50 |
|------------------------------------|-------|

8. BANK BALANCES AT 31st JANUARY 1993.

| | £ |
|---------------------------------|----------------|
| Balances on statements: | |
| Royal Bank Scotland Current acc | 10.00 |
| Royal Bank Scotland Deposit acc | 4991.46 |
| Girobank: | 70.83 |
| TOTAL | 5072.28 |

| | |
|------------------------------|--------|
| Cheques signed but not drawn | 235.55 |
|------------------------------|--------|

| | |
|---------|---------|
| BALANCE | 4836.73 |
|---------|---------|

The previous Barclays accounts were closed during this period.

9. DEBTORS

Some subscriptions are recorded as overdue. These have not, however, been recorded as debts to the Group because: a) an unknown amount will represent members who wish to resign; and b) no goods have been despatched in advance of payment.

10. CURRENT LIABILITIES AND PROVISIONS

| | £ |
|----------------------------|--------|
| Conference fees in advance | 0.00 |
| Subscriptions in advance | 352.50 |

| | |
|-------|--------|
| TOTAL | 352.50 |
|-------|--------|

11. ASSETS

The Group possesses a quantity of copies of back-numbers of the Journal and of the "Guidelines" which are sold on request. Although this produces income, the Council feels it is difficult to value this stock, which, therefore, does not appear as an asset.