

**MAP
ARCHAEOLOGICAL PRACTICE LTD**



**Station Garage
1A Station Road
Filey
North Yorkshire**

TA 1134 8082

MAP 10.48.2011

07/00412/FL

Archaeological Strip and Record Report

Report Prepared By 	Report Authorised By 
Date: 30th January 2012	Date: 30th Jan 2012

**Station Garage
1A Station Road
Filey
North Yorkshire**

TA 1134 8082

MAP 10.48.2011

07/00412/FL

Archaeological Strip and Record Report

Contents	Page
Figure List	2
Plate List	2
Summary	3
1. Introduction	3
2. Site Description	4
3. Historical and Archaeological Background	4
4. Aims and Objectives	7
5. Methodology	7
6. Results	8
7. Conclusions	8
8. Bibliography	9

Appendices

1. Written Scheme of Investigation.	16
-------------------------------------	----

Figure List	Page
1. Site Location. Scale 1:50,000.	10
2. Location of Archaeological Watching Brief Area. Scale 1:400.	11

Plate List

1. View of Development Area. Facing East.	12
2. View of Development Area. Facing South-east.	12
3. Strip Footings. Facing East.	13
4. Strip Footings. Facing East.	13
5. Strip Footings. Facing West.	14
6. Strip Footings. Facing West.	14
7. Strip Footings. Facing North.	15
8. Strip Footings. Facing North.	15

**Station Garage
1A Station Road
Filey
North Yorkshire**

TA 1134 8082

MAP 10.48.2011

07/00412/FL

Archaeological Strip and Record Report

Summary

An Archaeological Strip and Record was carried out by MAP Archaeological Practice Ltd, during the construction a block comprising of retail space at ground floor level with a total of ten flats across the first and second floors plus creation of parking areas at land at Station Garage, 1A Station Avenue, Filey, North Yorkshire attached to a planning consent (Ref. 07/00412/FL).

No archaeological features, deposits or finds were encountered during the Watching Brief.

1. Introduction

- 1.1 This report sets out the results of an Archaeological Watching Brief that was carried out in November 2011, during the groundwork's associated with the erection of a block comprising of retail space at ground floor level with a total of ten flats across the first and second floors plus creation of parking areas at land at Station Garage, 1A Station Avenue, Filey, North Yorkshire (Fig. 1). The Archaeological Strip and Record was undertaken to fulfil an archaeological condition attached to the Planning Application Consent (Ref: 07/00412/FL).
- 1.2 The Archaeological Strip and Record was designed to provide the appropriate level of recording for archaeological remains, deposits or finds that might be affected by the development, in accordance with the

archaeology policy issued by the Secretary of State for the Environment contained in *Planning Policy Statement 5 (PPS 5)*.

- 1.3 The Archaeological Work was given the site code MAP 10.48.2011.
- 1.4 All work was funded by Thompson Homes.
- 1.5 All maps within this report have been produced from the Ordnance Survey with the permission of the Controller of Her Majesty's Stationery Office, Crown Copyright, Licence No. AL 50453A.

2. Site Description

- 2.1 The Development Area comprises 0.14 hectares (0.36 acres) and was previously occupied in part by a bungalow and a vehicle repair centre and showroom. The site is located in the west of Filey town centre opposite the train station on Station Avenue. The rear of the site backs onto Granville Road at its junction with Victoria Avenue (Figs. 1-2, Pls. 1-6).
- 2.2 The site lies on soils of the Burlingham 2 Soil Association, "deep fine loamy soils with slowly permeable subsoils and slight seasonal waterlogging. Some slowly permeable seasonally waterlogged fine loamy soils. Some well drained fine and coarse loamy soils" (Mackney *et al*, 1984, p 13).

3. Historical and Archaeological Background

- 3.1 No archaeological sites recorded from the Development Area on the North Yorkshire Historic Environment Record.
- 3.2 Two Neolithic Axe fragments (MNY12665 and MNY12666) have been found within one kilometre, one of which (MNY12665) was found off Muston Road approximately 200m away from the Development Site. Evaluation work by North Pennines Archaeology Ltd. in 2008 in an area

of land to the east of Muston Road revealed evidence of Late Iron Age activity in the form of ditches (MNY25547 & MNY25546).

- 3.3 There are four Roman archaeological sites on the North Yorkshire HER within 1km of the Development Area. Monument numbers MNY24267, MNY12656 & MNY12657 are listed as Roman roads. MNY12656 was uncovered during pipe laying in 1898, 0.9m below the modern ground surface. It was cobbled and appeared to follow the modern line of the road, running up to the coast. Roman Road (MNY12657) was found during 1935 when electricity cables were being laid and lies less than 100m away from the Development Area. Monument number MNY24267 is denoted on the North Yorkshire HER as an old road heading towards, Carr Naze, Filey. Archaeological evidence located the use of a signal station in the 4th century at Carr Naze (York Archaeological Trust 1993-1994). A Mill Hill (MNY12667) of possible Roman date is depicted on the 1928 Edition Ordnance Survey map.
- 3.4 There are two Anglo-Saxon/Anglo-Scandinavian archaeological sites denoted on the North Yorkshire HER within 1km of the Development Area. Excavations at 34 Queen Street (MNY12659) revealed a number of structures dating from the Saxon to Post-medieval periods. The earliest was a 10th century timber framed building. A fragment of an 8th century grave-cover (MNY31466) reused as a step in the church of St Oswald suggests a church at Filey in very early times.
- 3.5 Filey Village (MNY12653) is mentioned in Domesday as belonging to the manor of Falsgrave with no mention of lay subsidy. The name Filey or *Fiuelac*, *Fieu-*, *Fyue-*, *Fivelei(a)*, *-ley*, *-lay(e)* as recorded in the Domesday Book in 1086 possibly meaning *fif* or five leys, denoting 'five clearings' refers to the clearing of a forest or meadow (Smith, 1937: 111).
- 3.6 Within 1km of Station Garage there are six known medieval sites on the North Yorkshire HER. Approximately 500m north-east of the site

lies St Oswald's Church (MNY12655) situated in Filey Conservation Area. A Manor House (MNY12654), a market cross (MNY12658), boundary stone (MNY31444) and Filey Dams (MNY24265) are all listed. Approximately 200m east of the Development Area, in the backyard of the former Crown Hotel Mitford Street, a series of medieval pits, gullies and a large ditch were found during an excavation by York Archaeological Trust in 2009 (MNY24392).

3.7 There are nineteen post-medieval and twelve Modern sites within 1km of the site. The post-medieval sites include nine areas of ridge and furrow all plotted from 1941 Aerial Photographs (MNY31730, MNY31733, MNY31719, MNY31729, MNY31731, MNY31726, MNY31734, MNY31725 & MNY31454), Filey Gas Plant (MNY13333) remains of a post-medieval building at Cliff House (MNY24276), two breakwater sites (MNY31551 & MNY31469), Ravine House (MNY31470), the site of an old Brickwork field (MNY31463), a disused windmill (MNY23855), limestone quarry (MNY31445), a possible canister shot find (MNY25478) and a Mariner's Cottage (MNY24874). Railway lines reached Filey in 1846-47. The 1854 First Edition Ordnance Survey Map shows the Development Area just above Filey train station as a strip field. There are limited numbers of residential properties around the Station Avenue area. Properties appear to be concentrated to the east of Filey town centre, around the coastal area. The 1911 Edition Ordnance Survey Map shows the Development Area as a small block of land with two outbuildings. The map shows the growth of the town to the rear of the Development Area with terraced houses along both Granville Road and Victoria Avenue. The 1928 Edition Ordnance Survey Map shows the Development Area as the same plot of land but with three buildings on it. One is more than likely the bungalow that currently occupies the site. There has been little change within the surrounding area of the site.

3.8 All the modern sites located within 1km of the Development Area are all Second World War Structures which include: a Gas

Decontamination Centre (MNY31468), military building (MNY31464), Military Defence Area (MNY31452), three pillboxes (MNY31467, MNY31471 & MNY31550), bomb craters (MNY31465), a trench (MNY31461) and three aircraft crash sites (MNY26743, MNY26503 & MNY30719).

- 3.9 There are twenty-three listed buildings within one kilometre of the site. Filey railway station is the closest listed building, which lies directly opposite the site on the southern side of Station Avenue.

4. Aims and Objectives

- 4.1 The aims of the Archaeological Strip and Record were to record and recover any archaeological remains that were affected by the development, and to prepare a report summarising the results of the work.

5. Methodology

- 5.1 All the groundwork's associated with the groundworks associated with the construction of a block comprising of retail space at ground floor level with a total of ten flats across the first and second floors were undertaken under archaeological supervision.
- 5.2 All excavations were undertaken using a back acting mechanical excavator using a toothed and a toothless bucket, under close archaeological supervision.
- 5.3 All work was carried out in line with the Institute of Field Archaeologists Code of Conduct (IFA 1998).
- 5.4 All deposits were recorded according to correct principles of stratigraphic excavation on MAP's *pro forma* context sheets, which are compatible with the MoLAS recording system.

5.5 A photographic record of the monitored groundwork's was maintained throughout the Recording Brief on a digital camera.

6. Results

6.1 The strip foundations were 600mm wide and 600mm deep, and were excavated using a mechanical excavator with a toothless bucket (Figs. 2 & 3; Pls. 1-8). The excavation revealed 500mm of garden soil on top of clean sandy clay natural.

6.2 No archaeological features, deposit or finds were revealed during the Watching Brief.

7. Conclusions

7.1. Whilst all groundworks taking place on the site were watched under archaeological supervision, no finds or features of archaeological interest were encountered.

8. Bibliography

Mackney, D. *et al.* 1983 Soils of England and Wales. Sheet 1: Northern England. Soil Survey of England and Wales.



Figure 1. Site Location Plan



Figure 2. Area Of Archaeological Strip and Record.



Plate 1. View of Development Area. Facing East.



Plate 2. View of Development Area. Facing South-east.



Plate 3. Strip Footings. Facing East.



Plate 4. Strip Footings. Facing East.



Plate 5. Strip Footings. Facing West.



Plate 6. Strip Footings. Facing West.



Plate 7. Strip Footings. Facing North.



Plate 8. Strip Footings. Facing North.

**WRITTEN SCHEME OF INVESTIGATION FOR ARCHAEOLOGICAL STRIP
AND RECORD**

**Station Garage
1A Station Road
Filey
North Yorkshire**

TA 1134 8082

Prepared for Thompson Homes

by

**MAP Archaeological Practice Ltd
Tel. 01653 697752
Fax. 01653 694747**

September 2011

**Station Garage
1A Station Road
Filey
North Yorkshire**

TA 1134 8082

**WRITTEN SCHEME OF INVESTIGATION FOR
ARCHAEOLOGICAL STRIP AND RECORD**

1. Summary

- 1.1 The topsoil, overburden strip and archaeological recording is to take place during the erection of building comprising of retail space at ground floor level with a total of 10 flats across the first and second floors plus creation of parking areas at land at Station Garage, 1A Station Avenue, Filey, North Yorkshire Planning Application 07/00412/FL).

2. Purpose

- 2.1 This written scheme of investigation (WSI) represents a summary of the broad archaeological requirements to mitigate the impact of development proposals upon the archaeological resource and to comply with the archaeological planning condition. This is in accordance with the guidance of Planning Policy Statement 5.

3. Location and Description (TA 1134 8082)

- 3.1 The site is located in the west of Filey town centre opposite the train station on Station Avenue. The rear of the site backs onto Granville road at the junction of Victoria Avenue.

4. Archaeological and Historical Background

- 4.1 An archaeological Desk Based Assessment was carried out by MAP Archaeological Consultancy Ltd. No known archaeological sites were location on the North Yorkshire HER.

4.2 There are no known archaeological sites within the proposed development area.

4.3 There are no scheduled Ancient Monuments, Registered Parks and Gardens, registered Battlefield, Listed Buildings or any other known sites on the north Yorkshire Historic Environment Record.

5. Objectives

5.1 The objectives of the archaeological work are:

1. to determine by means of targeted archaeological excavation the character, extent and nature of the archaeological remains within the development area,

2. to locate, recover, identify, assess and conserve (as appropriate) any archaeological artefacts exposed during the course of the excavation,

3. where appropriate, to undertake a post-excavation assessment after completion of fieldwork and site archive to assess the potential for further analysis and publication, and to undertake such analysis and publication as appropriate,

4. to prepare and submit a suitable archive to the appropriate museum.

6. Access, Safety and Monitoring

6.1 Access to the site should be arranged through the commissioning body.

6.2 It is the archaeological contractor's responsibility to ensure that Health and Safety requirements are fulfilled. Necessary precautions should be taken near underground services and overhead lines. A risk assessment

should be provided to the commissioning body before the commencement of works.

6.3 The project will be monitored by the Historic Environment Team, NYCC, to whom written documentation should be sent ten days before the start of the excavation including:

1. the date of commencement,
2. an opportunity to monitor the works.

6.4 Where appropriate, the advice of the English Heritage Regional Advisor for Archaeological Science, (Yorkshire and Humber Region) may be called upon to monitor the archaeological science components of the project. Archaeological contractors may wish to contact him to discuss the science components of the project before submission of tenders.

6.5 It is the archaeological contractor's responsibility to ensure that monitoring takes place by arranging monitoring points as follows:

1. a preliminary meeting or discussion at the commencement of the contract.
2. progress meeting(s) during the fieldwork phase at appropriate points in the work schedule, to be agreed.
3. a meeting during the post-fieldwork phase to discuss the draft report and archive before completion.

6.6 It is the responsibility of the archaeological contractor to ensure that any significant results are brought to the attention of the Historic Environment Team, NYCC and the commissioning body as soon as is practically possible. This is particularly important where there is any likelihood of contingency arrangements being required.

7. Brief

7.1 The archaeological contractor should be informed in advance of the correct timing and schedule of site preparation and preliminary excavation works associated with the construction of the proposed

development. A specified timetable should be agreed within which the archaeological excavation may be carried out prior to further construction commencing.

7.2 Archaeological work within the area of proposed development should include the initial supervision of the preliminary site/topsoil strip areas down to the top of archaeological deposits. Overburden such as turf, topsoil, made ground, rubble or other superficial fill materials may be removed by machine using a back-acting excavator which should be fitted with a toothless or ditching bucket. Mechanical excavation equipment shall be used judiciously, under archaeological supervision down to the top of archaeological deposits, or the natural subsoil (C Horizon or soil parent material), whichever appears first. Bulldozers or wheeled scraper buckets should not be used to remove overburden above archaeological deposits. Topsoil should be kept separate from subsoil or fill materials.

7.3 Once overburden/topsoil has been removed, any further machine or hand excavation should be halted to allow the archaeological contractor to observe, clean and assess any archaeological remains on the site. Using the information and artefacts collected to this stage, all features and deposits should be assessed as to their origin or function, probable date, and importance for further recording. Features and layers identified as having potential for further recording should be excavated by hand, sampled, and recorded as set out below. This is in order to fulfil Objectives 5.1.1 and 5.1.2 above and in order to understand the full stratigraphic sequence. In case of query as to the extent of investigation, a site meeting shall be convened with the Historic Environment Team Leader, NYCC.

7.4 The character, information content and stratigraphic relationships of features and deposits should be determined. All linear features, such as ditches, should have their shape, character, and depth determined by hand excavation of sections. A minimum sample of 20% of each

linear feature of less than 5m in length and a minimum sample of 10% of each linear feature greater than 5m in length (each section will be not less than 1m wide) should be excavated. All junctions of linear features should have their stratigraphic relationships determined, if necessary using box sections. A 100% sample of all stake-holes should be excavated, and all pits, post-holes and other discrete features should be half-sectioned by hand to record a minimum of 50% of their fills, and their shape. Any other unknown or enigmatic features should be investigated similarly. Large pits, post-holes or deposits of over 1.5m diameter should be excavated sufficiently to define their extent and to achieve the objectives of the investigation, but should not be less than 25%. All intersections should be investigated to determine the relationship(s) between features.

- 7.5 The project should be undertaken in a manner consistent with the guidance of MAP2 (English Heritage 1991) and professional standards and guidance (IFA 2001). Scientific investigations should be undertaken in a manner consistent with the English Heritage best-practice guidelines (2003). An outline strategy of sampling for scientific dating, geoarchaeology and soil science (Canti 1996), biological analysis (English Heritage 2002), artefact conservation and analysis (Watkinson and Neal 1998), and analysis of technological residues (English Heritage 2001), ceramics, and stone should be agreed with the Local Authority, in consultation with the English Heritage Regional Advisor for Archaeological Science (RA) before commencement of site work. This strategy should be based on the results of previous archaeological work in the area. The strategy will be subject to variation as appears necessary during the excavation, following consultation with the Local Authority and the RA.
- 7.6 All specialists in Archaeological Science (both those employed in-house by the archaeological contractor or those sub-contracted) should be named in project documents. Agreement of specialists must always be obtained before their names are listed. Their competence to

undertake proposed investigations, and the availability of adequate laboratory facilities and reference collections should be demonstrated. There should be agreement in writing on timetables and deadlines for all stages of work.

- 7.7 All deposits should be fully recorded on standard context sheets, photographs and conventionally-scaled plans and sections. Each excavation area should be recorded to show the horizontal and vertical distribution of contexts. The elevation of the underlying natural subsoil where encountered should be recorded. The limits of excavation should be shown in all plans and sections, including where these limits are coterminous with context boundaries.
- 7.8 Any significant unstratified artefacts or small finds should be collected. Metal detecting, including the scanning of topsoil and spoil heaps, should only be permitted subject to archaeological supervision and recording so that metal finds are properly located, identified, and conserved.
- 7.9 Using the information and artefacts collected to this stage, all features and deposits should be assessed as to their origin or function, probable date, and importance for further excavation. Features and layers identified as having potential for further recording should be fully excavated, sampled, and recorded. Full excavation should be carried out on features and deposits of limited potential where the stratigraphic relationships, phasing or origin of these are still unclear. Further excavation may also be needed to expose the full stratigraphic sequence across the site.
- 7.10 All artefacts and ecofacts visible during excavation should be collected and processed, unless variations in this principle are agreed with the Senior Archaeologist, NYCC. In some cases, sampling may be most appropriate. Finds should be appropriately packaged and stored under optimum conditions, as detailed in *First Aid for Finds* (Watkinson &

Neal, 1998). A regular transfer of finds from the site to the conservation laboratory is desirable, particularly in the case of long term excavations

- 7.11 Where there is evidence for industrial activity, macroscopic technological residues (or a sample of them) should be collected by hand. Separate samples (c. 10ml) should be collected for micro-slugs hammer-scale and spherical droplets). In these instances, the guidance of English Heritage (2001) should be followed.
- 7.12 Samples should be collected for scientific dating (radiocarbon, dendrochronology, luminescence dating, archaeomagnetism and/or other techniques as appropriate). For this excavation, tenders should allow provision for a minimum of four dates using scientific techniques.
- 7.13 Buried soils and sediment sequences should be inspected and recorded on site by a recognised geoarchaeologist. Samples may be collected for analysis of chemistry, magnetic susceptibility, particle size, micromorphology and/or other techniques as appropriate, following the outline strategy presented in the Project Design, and in consultation with the geoarchaeologist. The guidance of Canti (1996) and English Heritage (2002) should be followed.
- 7.14 All securely stratified deposits should be sampled, from a range of representative features, including pit and ditch fills, postholes, floor deposits, ring gullies and other negative features. Positive features should also be sampled. Sampling should also be considered for those features where dating by other methods (for example pottery and artefacts) is uncertain. Bulk samples should be collected from contexts containing a high density of bones. Spot finds of other material should be recovered where applicable.
- 7.15 Coarse sieved samples for the recovery of animal bones and other artefact/ecofact categories should be 100 litres plus. Flotation samples, for the recovery of charred plant remains, charcoal, small animal bones and mineralised plant remains, should be between 40 and 60 litres in

size, although this will be dependent upon the volume of the context. Entire contexts should be sampled if the volume is low. Whenever possible, coarse sieved samples (wet or dry) and flotation samples should be processed during fieldwork to allow the continuous reassessment and refinement of sampling strategies. Samples from waterlogged and anoxic deposits, which might contain plant macros and entomological evidence, taken for General Biological Analysis (GBA), should normally be 20 litres in size. The English Heritage guidance should be consulted for details of sample size for other specialist samples that may be required. Allowance should be made for a site visit from the contractor's environmental specialists/consultants where appropriate.

- 7.16 In the event that any human remains are encountered, they must be treated at all stages with care and respect. Excavators must be aware of, and comply with, the relevant legislation and any Department of Constitutional Affairs and local environmental health concerns. Burials should be recorded *in situ* and subsequently lifted, washed in water (without additives), marked and packed to standards compatible with McKinley and Roberts (1993). Site inspection by a recognised specialist is desirable in the case of isolated burials, and necessary for cemeteries. Proposals for the final placing of human remains following study and analysis will be required in the Project Design. Further guidance is provided by English Heritage (2004). For this excavation, tenders should allow provision for any human remains to be subject to carbon and nitrogen isotope study.

Post-Excavation Assessment

- 7.17 Upon completion of archaeological fieldwork, where appropriate, a post-excavation assessment should be undertaken and an assessment report produced in accordance with the guidance of MAP2 (English Heritage 1991). The assessment report should summarise the evidence recovered and should consider its potential for further

analysis, review the programme of archaeological science, update the project design as necessary and provide costings for the post-excavation analysis stage of work, with proposals for the production of a final report and/or publication. The site assessment report should include reports on all aspects of Archaeological Science investigated, and include assessment of their suitability for analysis, so as to inform the updated project design.

- 7.18 Assessment of artefacts should include x-radiography of all iron objects (Jones ed. 2006), after initial screening to separate obviously modern debris, and a selection of non-ferrous artefacts (including all coins and a sample of any industrial debris relating to metallurgy). An assessment of all excavated material should be undertaken by conservators and finds researchers in collaboration. Where necessary, active stabilisation/consolidation will be carried out, to ensure long term survival of the material, but with due consideration to possible future investigations. Once assessed, all material should be packed and stored in optimum conditions, as described in Watkinson and Neal (1998).
- 7.19 Assessment of any technological residues should be undertaken. Processing of all samples collected for biological assessment, or sub-samples of them, should be completed. Assessment will include recording the preservation state, density and significance of material retrieved, to inform up-dated project designs. Methods presented in English Heritage (2002) should be followed. Unprocessed sub-samples should be stored in conditions specified by the appropriate specialists.
- 7.20 Samples collected for geoarchaeological assessment should be processed as deemed necessary by the specialist, particularly where storage of unprocessed samples is thought likely to result in deterioration. Appropriate assessment should be undertaken (see Canti 1996, English Heritage 2002). Animal bone assemblages, or sub-samples of them, should be assessed by a recognised specialist

(English Heritage 2002). Assessment of human remains should be undertaken by a recognised specialist (English Heritage 2004).

Analysis

- 7.21 Within a time agreed with the Historic Environment Team Leader, NYCC, a timetable for post-excavation work should be produced, following consultation (including team meetings for larger-scale sites), with all specialists involved in the project. Agreement of timetables should be made in writing with external specialists.
- 7.22 A detailed and cost-effective strategy for scientific dating should be prepared, in consultation with appropriate specialists. Samples for dating should be submitted promptly, and prior agreement should be made with the laboratory on turn-around time and report production.
- 7.23 All artefacts should be conserved and stored in accordance with Watkinson and Neal (1998). Investigative conservation should be undertaken on those objects selected during the assessment phase, with the aim of maximising information whilst minimising intervention. Where necessary, active stabilisation/consolidation will be carried out, to ensure long-term survival of the material, but with due consideration to possible future investigations. Proposals for ultimate storage should follow Walker (1990).
- 7.24 Appropriate analysis of technological residues should be undertaken, as outlined in English Heritage (2001). Samples or sub-samples collected for all types of biological and geoarchaeological analysis should be processed, and material retrieved analysed by recognised specialists. Any unprocessed sub-samples should be stored in conditions specified by the specialists, or a reasoned discard policy should be developed (English Heritage 2002).

7.25 Analysis of animal bones should be undertaken by a recognised specialist, as specified in the updated project design (see also English Heritage 2002). Analysis of human remains should be undertaken by a recognised specialist, as specified in the up-dated project design.

8. Archive

- 8.1 A field archive should be compiled consisting of all primary written documents, plans, sections and photographs should be produced and cross-referenced. Archive deposition should be undertaken with reference to the County Council's *Guidelines on the Transfer and Deposition of Archaeological Archives*.
- 8.2 The archaeological contractor should liaise with an appropriate museum to establish the detailed requirements of the museum and discuss archive transfer in advance of fieldwork commencing. The relevant museum curator should be afforded to visit the site and discuss the project results. In this instance, the Malton Museum is suggested.
- 8.3 The archiving of any digital data arising from the project should be undertaken in a manner consistent with professional standards and guidance (Richards & Robinson, 2000). The archaeological contractor should liaise with an appropriate digital archive repository to establish their requirements and discuss the transfer of the digital archive.
- 8.4 The archaeological contractor should also liaise with the HER Officer, North Yorkshire County Council, to make arrangements for digital information arising from the project to be submitted to the North Yorkshire Historic Environment Record for HER enhancement purposes. The North Yorkshire HER is not an appropriate repository for digital archives arising from projects.

9. Copyright

- 9.1 Copyright in the documentation prepared by the archaeological contractor and specialist sub-contractors should be the subject of an additional licence in favour of the museum accepting the archive to use such documentation for their statutory educational and museum service functions, and to provide copies to third parties as an incidental to such functions.

9.2 Under the Environmental Information Regulations 2005 (EIR), information submitted to the HER becomes publicly accessible, except where disclosure might lead to environmental damage, and reports cannot be embargoed as 'confidential' or 'commercially sensitive'. Requests for sensitive information are subject to a public interest test, and if this is met, then the information has to be disclosed. The archaeological contractor should inform the client of EIR requirements, and ensure that any information disclosure issues are resolved before completion of the work. Intellectual property rights are not affected by the EIR.

10. Report

10.1 Following post-excavation assessment and analysis as appropriate, a report should be prepared following the County Council's guidance on reporting: *Reporting Check-List*. The report should set out the aims of the work and the results as achieved, including photographs of operations, description of the remains including all relevant plans and sections, interpretation and assessment of the significance of the remains. The report should also include a listing of contexts, finds, plans and sections, and photographs.

10.2 The results from investigations in Archaeological Science, *including negative results*, should be included in the Site Archive and reported to the HER.

10.3 A timetable for completion of reports should be agreed with all specialists, and agreements in writing with sub-contracted external specialists are desirable. The time-table should allow for adequate provision by the excavator of contextual information, provisional dating and stratigraphic relationships of contexts. Reports should include clear statements of methodology. The results from scientific analysis should be clearly distinguished from their interpretation. Non-technical summaries of results should be included. Reports on Archaeological

Science should be published fully, in the text of printed reports or in the main body of reports disseminated by electronic means, wherever the results merit it.

- 10.4 At least six copies of the report should be produced and submitted to the commissioning body, the Local Planning Authority, the museum accepting the archive, the English Heritage Regional Advisor for Archaeological Science and, under separate cover, North Yorkshire County Council Heritage Section.
- 10.5 If the archaeological fieldwork produces results of sufficient significance to merit publication in their own right, allowance should be made for the preparation and publication of a summary in a local journal, such as the *Yorkshire Archaeological Journal*. This should comprise, as a minimum, a brief note on the results and a summary of the material held within the site archive, and its location.
- 10.6 Upon completion of the work, the archaeological contractor should make their work accessible to the wider research community by submitting digital data and copies of reports online to OASIS (<http://ads.ahds.ac.uk/project/oasis/>). Submission of data to OASIS does not discharge the planning requirements for the archaeological contractor to notify the Historic Environment Team Leader, NYCC of the details of the work and to provide the Historic Environment Record (HER) with a report on the work.

11. Further Information

- 11.1 Further information or clarification of any aspects of this brief may be obtained from:

MAP Archaeological Practice Ltd

Tel. 01653 697752

Fax. 01653 694747

11.2 This written scheme of investigation is valid for a period of six months from the date of issue. After that time it may need to be revised to take into account new discoveries, changes in policy or the introduction of new working practices or techniques. In addition, depending upon the final design of development, the methodology of the archaeological excavation may need to be modified accordingly.

11.3 References

- | | |
|---|--|
| Association for Environmental Archaeology | 1995 Environmental Archaeology and Archaeological Evaluations, Recommendations Concerning the Component of Archaeological Evaluations in England. <i>Working Papers of the Association for Environmental Archaeology, Number 2.</i>
http://www.envarch.net/publications/papers/evaluations.html |
| Canti, M | 1996 Guidelines for carrying out Assessments in Geoarchaeology, <i>Ancient Monuments Laboratory Report 34/96</i> , English Heritage |
| English Heritage | 1991 Management of Archaeological Projects (MAP2)
http://www.eng-h.gov.uk/guidance/map2/ |
| English Heritage | 2001 Archaeometallurgy: Centre for Archaeology Guidelines 2001/01
http://194.164.61.131/Filestore/archaeology/pdf/cfa_archaeometallurgy.pdf |
| English Heritage | 2002 Environmental Archaeology : A guide to the theory and practice of methods, from |

- sampling and recovery to post-excavation.
Centre for Archaeology Guidelines 20002/01
<http://194.164.61.131/Filestore/archaeology/pdf/enviroarch.pdf> (5.93mb)
- English Heritage 2003 Archaeological Science at PPG16 interventions: Best Practice Guidance for Curators and Commissioning Archaeologists
<http://194.164.61.131/filestore/archaeology/pdf/briefs%20version%202022.pdf>
- English Heritage 2004 *Human Bones from Archaeological sites. Guidelines for producing assessment documents and analytical reports.* Centre for Archaeology Guidelines, unnumbered.
http://194.164.61.131/filestore/publications/pdf/free/human_bones_2004.pdf
- Fenton-Thomas C. 2005 The Forgotten Landscape of the Yorkshire Wolds.
- Geoquest 2004 Land to the north of Main Street, Weaverthorpe
- Institute of Field Archaeologists 2001 Standards and Guidance for Archaeological Excavation
<http://www.archaeologists.net/modules/content/inPages/docs/codes/exc2.pdf>
- Jones, D M (ed.) 2006 Guidelines on the X-radiography of Archaeological Metalwork. English Heritage.
- McKinley, J & Roberts, C 1993 IFA Technical Paper **13**, *Excavation and post-excavation treatment of cremated and inhumed human remains.*

- Smith, A.H. 1937 The Place-Names of the East Riding of Yorkshire and York.
- Society of Museum Archaeologists 1993 *Selection, retention and dispersal of archaeological collections. Guidelines for use in England, Northern Ireland, Scotland and Wales.*
- Walker, K. 1990 *Guidelines for the preparation of excavation archives for long-term storage*, Archaeology Section of the United Kingdom Institute for Conservation.
- Watkinson, D & Neal, V 1998 First Aid for Finds (3rd edition), RESCUE & the Archaeological Section of the United Kingdom Institute for Conservation.

APPENDIX 1- SPECIALISTS

Conservation	Ian Panter	YAT	01904 663036
Prehistoric Pottery	Terry Manby		01430 873147
Roman Pottery	Jeremy Evans		0121 7784024
	Paula Ware	MAP	01653 697752
Pre-conquest Pottery	Mark Stephens	MAP	01653 697752
Medieval Pottery	Mark Stephens	MAP	01653 697752
Post Medieval Pottery	Mark Stephens	MAP	01653 697752
Clay Tobacco Pipe	Mark Stephens	MAP	01653 697752
CBM	S.Garside – Neville		01904 621339
Animal Bone		WYAS	0113 3837517
Small Finds	Hilary Cool		0116 9819065
Leather	Ian Carlisle	YAT	01904 663000
Textile	Penelope Walton Rogers	Textile Research in Archaeology	01904 634585
Slag/Hearths		Bradford University	01274 3835131
Flint	Pete Makey		01377 253695
Environmental Sampling		WYAS/ Diane Alldritt	0113 3837517 0141 649 877
Human Remains	Malin Holst	York Osteology Ltd	01904 737509
C14 Dating		SERAC	0141 270136
Dendro		Sheffield University	0114 2220123
Archaeomagnetic	Mark Noel	Geoquest Associates	01624819364