



JOHN MOORE HERITAGE SERVICES

ARCHAEOLOGICAL WATCHING BRIEF

AT

GREENWOOD COTTAGE, 30 SILVER

STREET, TETSWORTH OX9 7AR

NGR SP 68524 01713

DECEMBER 2023

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FIELDWORK DATE 12th October 2023, 25th October 2023
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JMHS Project No: 4883
OASIS No: johnmoor1-521640
Site Code: TESS 23
Archive Location: A copy of the digital archive is maintained by John Moore Heritage Services (ID 4883). Digitised copies of the primary records are available on OASIS.



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Summary

John Moore Heritage Services carried out an archaeological watching brief at Greenwood Cottage, 30 Silver Street, Tetsworth, Oxfordshire (NGR SP 68524 01713). The purpose of the watching brief was for the monitoring of archaeology during the excavation of footings trenches for the erection of a single-storey oak-framed dwelling. During the course of the watching brief a topsoil deposit, made ground deposit and natural geology were observed. No archaeological features or deposits were observed and no archaeological finds were recovered.

1 INTRODUCTION

1.1 Site Location (Figure 1)

The site is located at the southern end of Silver Street on land to the south of 30 Greenwood Cottage (NGR SP 68524 01713).

The land lies approximately between 90m and 92m aOD and the underlying geology is Gault Formation – Mudstone. Sedimentary bedrock formed between 113 and 100.5 million years ago during the Cretaceous period.

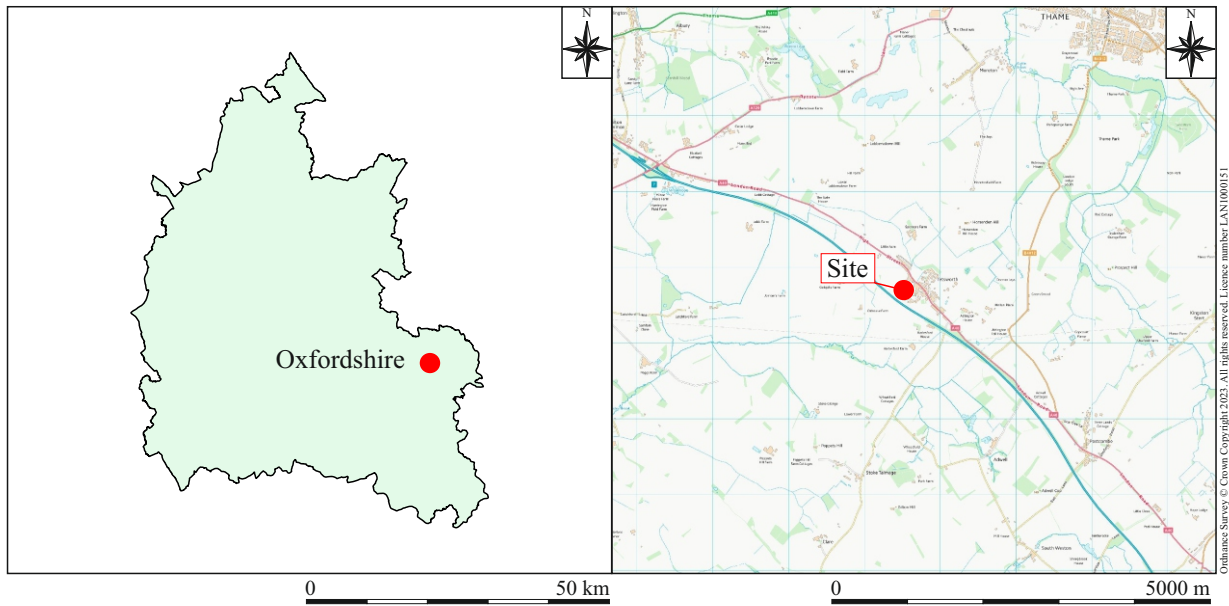
1.2 Planning Background

South Oxfordshire District Council granted planning permission for the erection of single-storey oak-framed dwelling at Greenwood Cottage, 30 Silver Street, Tetsworth OX9 7AR (Planning ref: P22/S3276/FUL). Due to the archaeological and historical importance of the surrounding area a condition was attached to the permission requiring a watching brief to be maintained during the course of building operations or construction works on the site.

7. Prior to any demolition and the commencement of the development hereby approved, the applicant, or their agents or successors in title, shall be responsible for organising and implementing an archaeological watching brief, to be maintained during the period of construction/during any groundworks taking place on the site. The watching brief shall be carried out by a professional archaeological organisation in accordance with a Written Scheme of Investigation that has first been approved in writing by the Local Planning Authority.

Reason – To enable an appropriate level of archaeological investigation of the area including excavation and recording, post excavation analysis and the publication of results in accordance with Policy ENV9 South Oxfordshire Local Plan 2035.

8. Following the approval of the Written Scheme of Investigation referred to in condition 7, no development shall commence on site without the appointed archaeologist being present. Once the watching brief has been completed its findings shall be reported to the Local Planning Authority, as agreed in the Written Scheme of Investigation, including all processing, research and analysis necessary to produce an accessible and useable archive and a full report for publication which shall be



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Key  Site boundary  Excavated area

Figure 1: Site location

submitted to the Local Planning Authority within two years of the completion of the archaeological fieldwork.

Reason – To safeguard the recording and inspection of matters of archaeological importance on the site in accordance with Policy ENV9 South Oxfordshire Plan 2035.

1.3 Archaeological Background

The site comprises a detached two-storey Grade II listed cottage. It was constructed in the early eighteenth century and constructed of timber frame with rendered plinth and a thatched half ripped roof.

The site is located in an area of archaeological interest. Previous archaeological investigation immediately to the south and east of the site has recorded the area to have formed part of a series of probable medieval crofts or enclosures which likely form part of the medieval settlement of Tetsworth, further remains of which have been recorded to the south-east and to the south.

2 AIMS OF THE INVESTIGATION

The aims of the investigation as laid out in the Written Scheme of Investigation were as follows:

- To make a record of any significant archaeological remains revealed during the course of any operations that may disturb or destroy archaeological remains
- To record the extent, nature, and date of any archaeological features or deposits that may be present.

In particular:

- To investigate any evidence related to probable medieval crofts or enclosures that were previously found to the south and east of the site and which likely form part of the medieval settlement of Tetsworth.

3 STRATEGY

3.1 Research Design

John Moore Heritage Services carried out the work to a Written Scheme of Investigation agreed with OCAS (JMHS 2023), the archaeological advisors to the South Oxfordshire District Council.

The recording was carried out in accordance with the standards specified by the Chartered Institute for Archaeologists (2020).

3.2 Methodology

Archaeological monitoring of groundworks at Greenwood Cottage was conducted across four separate days, spread across two months in 2023.

An initial stage of topsoil removal and ground reduction was conducted on the 12th October 2023 to level the ground in preparation for the excavation of footings trenches.

Excavation of the footings trenches began on the 25th October 2023. Initial excavation of the south/south-west footing was successful, however excavation to depth of 1.5m resulted in the trench edges becoming unstable due to very saturated ground and poor site conditions. As a result the excavation area suffered multiple events of collapse (Plate 1) and all groundworks were consequently halted due to safety reasons. It was subsequently agreed shoring of trench edges (Plate 2) would need to be completed whilst excavation of remaining footings took place.



Plate 1: Collapse of south/south-west footing. Looking south-east.



Plate 2: Shoring of trenches. Looking south-east.

The main excavation of footings trenches took place on the 20th and 21st November 2023. The footings were excavated to a width ranging between 0.7m and 1.3m and varied in depth between 0.9m and 1.5m across an area roughly measuring 12.6 by 10m.

Excavation of an outstanding 5m long trench was planned to commence on the 30th November 2023. Following arrival at the site it was discovered the trench had already been excavated and concreted without an archaeologist present for monitoring.

Where archaeological horizons were encountered they were cleaned by hand and excavated appropriately. Standard John Moore Heritage Services techniques were employed throughout, involving the completion of a written record for each deposit encountered, with scale plans and section drawings compiled where appropriate. A photographic record was also produced.

The resultant spoil from the works was visually scanned, especially for finds relating to the medieval period.

4 RESULTS (Figure 2)

All deposits and features were assigned individual context numbers. Context numbers without brackets indicate features i.e. pit cuts, numbers in () show feature fills or deposits of material, while numbers in bold indicate structural features.

The earliest recorded context consisted of a deposit comprised of plastic, mid blueish-grey clay (03) (Figure 2, Sections 02-05; Plate 3). The deposit measured a thickness greater than 0.6m and was sterile of inclusions and finds. This deposit was identified as the natural geology, seen throughout all trenches excavated across the site. No archaeology was observed at this level.



Plate 3: Section 03, Representative section (02) and (03). Looking south-east.

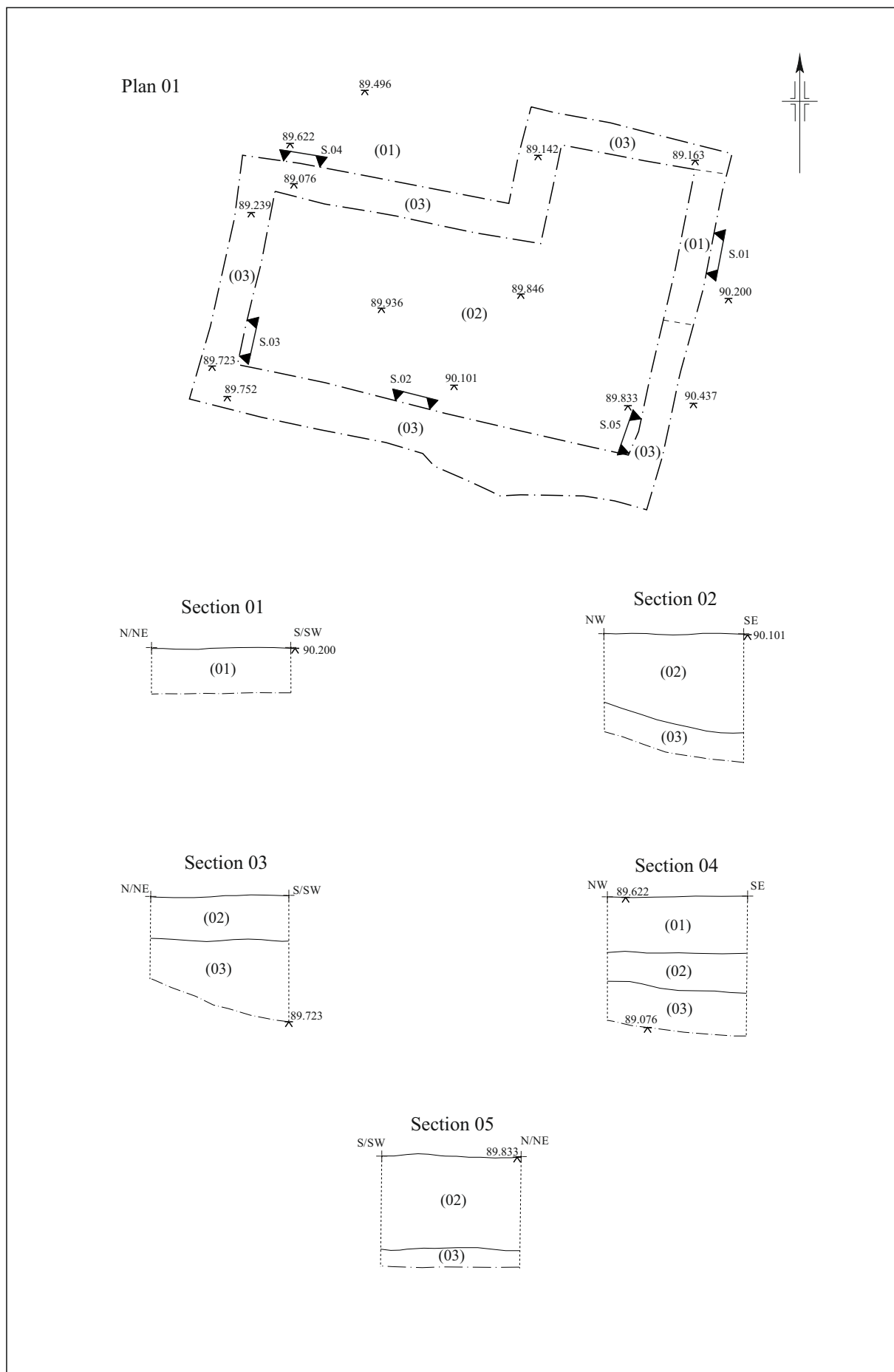


Figure 2: Plan of excavated area and Sections

Plan 0 5 m

Sections 0 2 m

Overlying this was a deposit comprised of compact, mid orangish-grey, clayey gravel (02) (Figure 2, Sections 02-05; Plate 3) with frequent inclusions of sub-angular and sub-rounded stones. The deposit measured a maximum thickness of 0.68m and was sterile of archaeological finds. This layer was identified as a made ground deposit of demolition rubble and gravel resulting from demolition of a previous property constructed on the site.

The latest context recorded across the site was a deposit comprised of friable, dark greyish-brown, loamy-clay (01) (Figure 2, Sections 01, Section 04) with frequent inclusions of sub-rounded stones. The deposit measured a maximum thickness of 0.4m and was sterile of finds. The material was identified as a topsoil deposit mixed with hardcore, gravel and demolition rubble and was subject to a significant amount of rooting, resulting from various large trees across present across the site.

Reliability of results

The reliability of results is considered to be fairly good despite the initial collapse of trench edges before shoring and unmonitored excavation of the final trench towards the north of the site. The excavations took place over five separate days in fair weather conditions allowing for good horizon clarity of archaeology and deposits, where present. Excavations revealed an absence of archaeological features and deposits and therefore it can be said with some confidence that no archaeology would have been present in the trench that was excavated without archaeological monitoring.

5 FINDS

No finds were recovered during monitoring of watching brief excavations.

6 DISCUSSION

The watching brief aimed to identify and record any archaeological remains that may be present on the site, with particular focus on recording remains of a medieval date. During the course of archaeological monitoring, no archaeological features or deposits were observed and no finds were recovered. The excavations failed to yield any evidence related to medieval activity of Tetsworth or any other period.

7 ARCHIVE

Digitised copies of all the primary records and drawings, as well as a selection of digital photographs, will be made publicly available as an appendix to the Final Report submitted to information-gathering tool OASIS (ID johnmoor1-521640) for public release in the Archaeology Data Service (ADS) Library.

Additionally, the most recent version of all digital files is maintained by John Moore Heritage Services (ID 4883) and will be made available to the public upon request (to admin@jmheritageservices.co.uk). Security copies of all primary records will be made in digital format and stored on the Company's server, together with final versions of all born-digital files.

The archive includes:

- Digitised primary records
- Digitised versions of primary drawings
- GPS raw data
- QGIS files
- Digital photographs
- Report text files

8 BIBLIOGRAPHY

Chartered Institute for Archaeologists 2020 *Standard and Guidance for an Archaeological Watching Brief*

John Moore Heritage Services 2023 *P22/S3276/FUL – Greenwood Cottage, 30 Silver Street, Tetsworth. Written Scheme of Investigation for Archaeological Watching Brief*

**GREENWOOD COTTAGE
30 SILVER STREET
TETSWORTH**

ARCHAEOLOGICAL WATCHING BRIEF

DATA MANAGEMENT PLAN

MARCH 2023

Document Information	
Title	Data Management Plan
Author	Simona Denis
Description	This document describes the type of data that was acquired and generated during the archaeological project, the way the data will be managed and stored, and the mechanisms to preserve and share the data.

Document History				
Version	Status	Date	Author	Changes from the previous version
1.0	Draft	16/05/2019	Simona Denis	Not applicable
2.0	Final Template	17/05/2019	Simona Denis	Minor edits
3.0	Final	14/01/2020	Simona Denis	File migration
4.0	Final	19/08/2020	Simona Denis	File migration
5.0	Final	03/09/2020	Simona Denis	Minor edits to created data table
6.0	Final	24/02/2021	Simona Denis	Minor edits to backup location
7.0	Final	25/03/2021	Simona Denis	Edits to metadata
8.0	Final	23/03/2022	Simona Denis	Edits to Created Data section
9.0	Final	01/08/2022	Simona Denis	Edits to Long-Term Preservation of Selected Data section
10.0	Draft	10/03/2023	Simona Denis	Project-specific edits

Document Control Grid					
Revision	Status	Date	Author	Checked by	Reason for revision
1.1	Draft	17/05/2019	Sarah Doherty	Simona Denis	Minor edits
3.1	Draft	16/01/2020	Simona Denis		Minor edits
3.2	Draft	14/08/2020	Simona Denis		GPS metadata section edits
3.3	Draft	18/08/2020	Simona Denis		Minor edits
6.1	Draft	25/03/2021	Simona Denis		Formatting
7.1	Draft	24/11/2021	Simona Denis		Bibliography update Minor edits to Data Set ID Formatting
7.2	Draft	31/12/2021	Simona Denis		Minor edits to Responsibilities and Resources
8.1	Draft	23/03/2022	Simona Denis		Minor edits to Data Set ID Minor edits to Bibliography Created Data table update Minor edits to Responsibilities and Resources
10.1	Draft	19/12/2023	Simona Denis		Edits to reflect the results of the archaeological investigation
10.2	Final	02/01/2024	Simona Denis		Revision for inclusion in final project archive

Section 1 – Administrative Data		
Data Set ID		
Site code: TESS 23 JMHS project no: 4883 OASIS ID: johnmoor1-521640 ADS ID: N/A Accession No.: N/A		
Project Name		
Greenwood Cottage, 30 Silver Street, Tetsworth		
Data Set Description		
Nature of project: Watching Brief Aims of investigation: to investigate any evidence related to probable medieval crofts or enclosures previously found to the south and east of the site and which likely form part of the medieval settlement of Tetsworth Investigation techniques: Archaeological monitoring of groundworks at Greenwood Cottage was conducted across four separate days, spread across two months in 2023. An initial stage of topsoil removal and ground reduction was conducted on the 12th October 2023 to level the ground in preparation for the excavation of footings trenches. Excavation of the footings trenches began on the 25th October 2023. Initial excavation of the south/south-west footing was successful, however excavation to depth of 1.5m resulted in the trench edges becoming unstable due to very saturated ground and poor site conditions. As a result the excavation area suffered multiple events of collapse and all groundworks were consequently halted due to safety reasons. It was subsequently agreed shoring of trench edges would need to be completed whilst excavation of remaining footings took place. The main excavation of footings trenches took place on the 20 th and 21 st November 2023. The footings were excavated to a width ranging between 0.7m and 1.3m and varied in depth between 0.9m and 1.5m across an area roughly measuring 12.6 by 10m. Excavation of an outstanding 5m long trench was planned to commence on the 30 th November 2023. Following arrival at the site it was discovered the trench had already been excavated and concreted without an archaeologist present for monitoring. Purpose: erection of single-storey oak-framed dwelling		
Project Funder		
Relusive Developments Ltd		
Project Manager		
Gavin Davis (Fieldwork Manager), John Moore Heritage Services		
Principal Investigator		
Robyn Tranter (Project Officer), John Moore Heritage Services Aimee Skillen-Thomson (Project Officer), John Moore Heritage Services		
Data Contact Person		
Simona Denis (Archive Manager), John Moore Heritage Services		
Data Management Policies and Guidance		
<ul style="list-style-type: none"> • Archaeology Data Service, 2022 <i>Instructions for Depositors</i> • Australian Research Data Commons, 2022 <i>Data Management Plans</i> • Chartered Institute for Archaeologists, Historic England, 2019 <i>Toolkit for Selecting Archaeological Archives</i> • Digital Curation Centre, 2013 <i>Checklist for Data Management Plan v.4.0</i> Edinburgh • Digital Preservation Coalition, 2015 <i>Digital Preservation Handbook</i>, 2nd Edition. Technical Solutions and Tools • Duranti, L., Suderman, J. and Todd, M., 2005 <i>A Framework of Principles for the Development of Policies, Strategies and Standards for the Long-term Preservation of Digital Records</i>. The InterPARES 2 Project • Foster, M., 2019 <i>Work digital/think archive. A guide to managing digital data generated from archaeological investigations</i>. DigVentures • Historic England, 2018 <i>Historic England Excavation Recording Manual</i> • Historic England, 2019 <i>ADAPT: The Archaeological Digital Archiving Protocol Toolkit</i> • International Standards Organization, 2003 standards: <i>Reference Model (ISO 14721:2003)</i> • John Moore Heritage Services, 2023 <i>POL0006: Quality Control Policy Statement</i> • John Moore Heritage Services, 2023 <i>POL0010: Digital Archives Preservation Policy Statement</i> • John Moore Heritage Services, 2023 <i>POL0014: Data Protection Policy Statement</i> • John Moore Heritage Services, 2023 <i>Archive Guidelines</i>. Draft • John Moore Heritage Services, 2023 <i>P22/S3276/FUL – Greenwood Cottage, 30 Silver Street, Tetsworth OX9 7AR Archaeological Watching Brief. Written Scheme of Investigation</i> • The National Archives, 2011 <i>Digital Preservation Policies: Guidance for archives</i> • Oxfordshire County Museum Service, 2023 <i>Requirements for Transferring Archaeological Archives 2023-2024</i> • Thomas, S., 2009 <i>A Guide to Archival and Related Standards</i>. Society of Archivists Data Standard Group • Tranter, R., 2023 <i>Archaeological Watching Brief at Greenwood Cottage, 30 Silver Street, Tetsworth OX9 7AR</i>. Unpublished JMHS Report 4883 • Whyte, A., Wilson, A., 2010 <i>How to Appraise and Select Research Data for Curation</i>. DCC How-to Guides. Edinburgh: Digital Curation Centre 		
Section 2 – Data Collection		
Assessment of Existing Data		
Existing quantitative and qualitative data provided by third parties as well as non-proprietary data were accessed, reused and re-evaluated and the generated information supplemented the data collected during the project. Selected generated data were incorporated in the final report text included in the final project archive.		
Created Data		
This table summarises the data types, formats and archive volume for this project.		
File Type	File Format	Data Archive Estimated Volume

Text	.odt	None
	.docx	4 files, 1,222,000 bytes
	.doc	2 files, 18,406,000 bytes
	.pdf	3 files, 3,030,000 bytes
Spreadsheet	.xlsx	None
Raster Image	.jpg	98 files, 531,758,105 bytes
Vector Graphic	.dxf	None
	.svg	3 files, 2,875,000 bytes
Photogrammetry	.obj/.mtl/.jpg	None
Geospatial Vector Data	.qgz	1 file, 334,000 bytes

Data Collection Standards and Methodologies

- Analogue data sets

Historic England, 2018 *Excavation Recording Manual*

John Moore Heritage Services, 2022 *Field Handbook. Draft*

Museum of London Archaeology Service, 1994 *Archaeological Site Manual. Third Edition*

- Digitised data sets

Acquisition standards are defined against the following:

Historic England, 2019 *File-naming Conventions. Archaeological Digital Archiving Protocol (ADAPT)*

The National Archives, 2016 *Digitisation at The National Archives*

Thomas, S., 2009 *A Guide to Archival and Related Standards. Society of Archivists Data Standard Group*

- Born-Digital data sets

Creation standards are defined against the following:

Archaeology Data Service/Digital Antiquity, 2011 *Guides to Good Practice*

Cole, S., 2015 *Digital Image Capture and File Storage. Guidelines for Best Practice. English Heritage, 2015 Digital Image Capture and File Storage*

Historic England, 2019 *Guidance for Databases and Spreadsheets. Archaeological Digital Archiving Protocol (ADAPT)*

Historic England, 2019 *Image Capture Standards. Archaeological Digital Archiving Protocol (ADAPT)*

Data Storage and File Naming System

- The working project archive is stored in a dedicated project folder in the 'Projects' partition of the company's server
- All files were renamed following the company's file naming format, based on ADS standard and including version control, as laid out in JMHS' *Archive Guidelines*
- All files included in the final project archive include
 - Company's project identifier
 - File descriptor
 - Version number

All files are organised following the company's project folder structure laid out in JMHS' *Archive Guidelines*

Quality Control

- All mechanical and electronic equipment used in the collection of data was calibrated prior to use
- All collected data was checked during project delivery

Section 3 – Documentation and Metadata

Data Documentation

Data documentation is compliant with the WSI and Archaeology Data Service requirements and is provided via

- Collection-level metadata providing a detailed overview of the collection
- File-level metadata providing details of each data group and individual files

All data included in the final project archive were migrated to

- widely supported open international standards
- most recent format version

Metadata

All metadata was created in compliance with relevant ADS standards, and specifies for all file types:

- File name
- File format
- Language
- Creation/conversion software and version
- In addition, metadata for document files indicates:
 - Title
 - Abstract
 - Name of the creator(s)
 - Page count
 - Publishing details
- In addition, metadata for raster image files indicates:
 - Caption
 - Subject keywords
 - Period
 - Name of the creator
 - Copyright holder

<ul style="list-style-type: none"> ○ Location ○ Date of the capture of the image ● In addition, metadata for vector graphic files indicates: <ul style="list-style-type: none"> ○ Caption ○ Description ○ Name of the illustrator ○ Copyright holder ○ Period of creation ○ Location ○ Conventions used in the illustration ○ Location ● In addition, metadata for geospatial vector data files indicates: <ul style="list-style-type: none"> ○ Type of element captured ○ Type of features and/or contexts represented ○ Purpose of data collection ○ Data source and type ○ Data accuracy level ○ Coordinate system used ○ Method of capture ○ Name of surveyor

Section 4 – Ethics and Intellectual Property

Legal and Regulatory Framework

The following acts and directives will be taken into consideration:

- Copyright, Designs and Patents Act 1988
- Data Protection Act (DPA) 1998
- General Data Protection Regulation (UK GDPR) 2019
- The Privacy and Electronic Communications (EC Directive) Regulations 2003
- Current best practice

Personal Data

Personal data will be collected in the form of:

- Project Team Members
 - Name

Personal Data Management

Management of personal data is carried out in compliance with John Moore Heritage Services' Data Protection Policy Statement.

- Written consent to process and share with the repository personal data was secured for the use specified below:
 - Project Team Members: Names will be included in the project archive
- Files containing personal data are:
 - Securely stored on a server partition with restricted access
 - Kept only as long as necessary for the relevant, valid purposes

Intellectual Property Rights (IPR)

- Copyright Holder: John Moore Heritage Services is the copyright holder of any collected and created data included in the project archive in all forms of records and media
- Licence of Copyright: John Moore Heritage Services will grant to Archaeology Data Service perpetual and royalty-free licence throughout the world to:
 - reproduce all or any part of the project archive for the purposes of research, study, conservation or publicity relating to Archaeology Data Service
 - display copies of all or part of the project archive in any medium
 - publish any part of the project archive in any form or medium
 - permit third parties to do any of the above

Section 5 – Storage and Backup

Storage System Details

- Long-term preservation of electronic records is ensured by storage on magnetic media on a Synology NAS server device with a storage capacity of 5.4TB
- The device is part of a network based on the client-server model with servers situated in separate geographical locations (JMHS's main office in Wheatley and the Director's office in Launton, Bicester)
- The system is managed via Lightweight Directory Access Protocol (LDAP)
- The system is set as a Redundant Array of Independent Disks (RAID) and failover

Security Copies

- Back-up of raw digital data generated during fieldwork was provided by secure remote access to the company's server
- Digital copies of the primary records were made immediately after each stage of fieldwork and stored on the company's server
- Security copies of all archive records and born-digital files were made in digital format and stored on the company's server

Data Storage and Access

Data storage

- Main and secondary servers are set up to constantly synchronise, effectively creating two copies of each file at any time

<ul style="list-style-type: none"> • Two additional copies of all files are created via backups: <ul style="list-style-type: none"> ○ The main server backs up to the Synology C2 Cloud Backup Server daily, starting at 17:30 ○ The secondary server backs up to a local drive daily, starting at 17:30 • Versioning of files and backups is available for 30 days • Multiple recovery methods are used, depending on the nature of the failure <p>Data access</p> <ul style="list-style-type: none"> • The company's server is accessible through a secure log-in by authorised staff on and off-site, via any web browser • Secure access to the server is granted by a two-factor authentication method. Access to server's partitions containing sensitive data is restricted to authorised users through role-based access control
--

Section 6 – Selection and Preservation

Appraisal and Selection of Data

All data generated by all stages of the project is stored on the company's server. An appraisal of the digital data was carried out prior to the completion of the project, in order to select data for long-term curation.

The assessment of each dataset's value was carried out by the Post-Excavation Project Team and was based on the following criteria:

- Relevance
- Scientific/Historic value
- Uniqueness
- Non-Replicability
- Potential for redistribution

Data Reuse

The project results failed to provide new research data on the probable medieval crofts or enclosures previously found to the south and east of the site and which likely form part of the medieval settlement of Tetsworth

Selection Review Points

Selection Strategy and Data Management Plan were revised in consultation with the relevant stakeholders and updated at the following stages:

- Project Design
- Project Reporting
- Archive Preparation

Prior to the transfer, the Selection Strategy and Data Management Plan were finalised in agreement with all stakeholders.

Selected Data Preparation

Selected data was normalised and organised in standardised folders, to guarantee consistency and retrievability, and to prevent data loss.

Normalisation includes:

- Version migration to most recent format version
- File naming normalisation to ADS standards
- Organisation in the predefined file structure

Metadata compliant with ADS standards was generated for all selected data.

Long-Term Preservation of Selected Data

Selected data was transferred to the appropriate repository:

- Digital data: selected data was prepared for long-term curation and transferred to the CoreTrustSeal certified Archaeology Data Service via OASIS

Long-Term Preservation of Deselected Data

- Long-term preservation of electronic records will be ensured by storage on magnetic media on a server device. The device is part of a network based on the client-server model, available online and securely accessible remotely via any web browser.
- The digital archives preservation strategy ensures that two copies of all born-digital items as well as digital surrogates of primary records are made available on two different server devices (server and backup) situated in separate locations (JMHS's main office in Wheatley and the Director's office in Launton).

Section 7 – Data Sharing

Data Accessibility

Final Results are available via the following:

- Project final results for all types of recording actions were made publicly available in digital format via the OASIS Index of Archaeological Investigations
- All selected data will be made available upon direct request for reuse, re-analysis, re-interpretation, and re-publication by secondary researchers

Intellectual Property

- John Moore Heritage Services holds the copyright of any collected and created data included in the project archive in all forms of records and media
- Digital elements of the project archive disseminated via ADS will be licenced under a creative commons licence
- A data sharing agreement will regulate the access and use of data by secondary researchers as appropriate

Long-Term Access

Long-term access to data is granted via deposition with the Archaeology Data Service via OASIS V

Section 8 – Responsibilities and Resources

Responsibilities

Roles and responsibilities are as follows:

- Project Team Members (Fieldwork): Collection and storage of analogue data sets

- | |
|---|
| <ul style="list-style-type: none">• Project Team Members (Post-Excavation): Storage and backup of analogue data sets, creation of digitised and born-digital data sets, data quality, data archiving and metadata production for all data sets• External company (Oxford Mac Solutions Ltd): Data storage and backup management• Post-Excavation Manager (Simona Denis): Implementation of relevant policies, implementation, review and revision of the DMP, supervision of collection, production, storage, backup and management of all data sets, management of data selection, archiving and metadata production for all data sets, data sharing, project archive transfer |
|---|

Resources

Resources required to prepare selected data and implement the DMP were covered by standard John Moore Heritage Services resources and project budget.



**GREENWOOD COTTAGE
30 SILVER STREET
TETSWORTH**

ARCHAEOLOGICAL WATCHING BRIEF

SELECTION STRATEGY

MARCH 2023

Project Information		
Project Management		
Project Manager	John Moore	
Archaeological Archive Manager	Simona Denis	
Organisation	John Moore Heritage Services	
Stakeholders		Date Contacted
Collecting Institutions	Archaeology Data Service (via OASIS)	19/12/2023 02/01/2024
County Archaeological Services	Oxfordshire County Archaeological Services	10/03/2023
Project Lead	Gavin Davis	10/03/2023 19/12/2023 02/01/2024
Developer	Relusive Developments Ltd	10/03/2023
Specialist	N/A	
Resources		
No unusual resources required in addition to JMHS normal operating equipment and staff		
Context		
The full aims and objectives of the project are detailed in the approved WSI. The project results failed to provide new research data on the probable medieval crofts or enclosures previously found to the south and east of the site and which likely form part of the medieval settlement of Tetsworth.		

Section 1 - Digital Data			
Stakeholders			
Project Manager	Gavin Davis		
Archaeological Archive Manager	Simona Denis		
Digital Repository	Archaeology Data Service		
Selection			
Location of Data Management Plan (DMP)	The DMP (in attachment) is accessible upon request and located as outlined in Sections 5 and 6 All relevant standards, policies and guidelines are listed in Section 1		
De-Selected Digital Data	Digital files were reviewed following the approval of the final report by the Oxfordshire County Archaeological Services and only the most recent versions were retained. Files will be made available to the public upon request (to admin@jmheritageservices.co.uk). Security copies of all primary records were made in digital format and stored on the Company's server, together with final versions of all born-digital files. The procedure is outlined in the DMP Section 6 (in attachment) and JMHS POL0010 Digital Archives (available upon request)		
Amendments			
Date	Amendment	Rationale	Stakeholders
19/12/2023	Retention strategy revision	Revision following the completion of the final report	JMHS ADS
02/01/2023	Retention strategy revision	Revision following the selection of data for inclusion in the final project archive	JMHS ADS

Section 2 - Documents			
Stakeholders			
Project Manager	Gavin Davis		
Archaeological Archive Manager	Simona Denis		
Repository Representative	Angie Bolton Naomi Bergmans		
Selection			
Selected Documents	None		
De-Selected Documents	The primary records were not selected for retention due to the results detailed in the final report, which indicate the project is to be considered a 'sterile project' as per ClfA guidance (https://www.archaeologists.net/selection-toolkit/sterile-projects). Digital copies of all primary records are maintained by John Moore Heritage Services and will be made publicly available as an appendix to the Final Report submitted to information-gathering tool OASIS (ID johnmoor1-521640), for public release in the Archaeology Data Service (ADS) Library. The procedure is outlined in the DMP (in attachment) Section 6 and JMHS POL0009 Archives		
Amendments			
Date	Amendment	Rationale	Stakeholders
19/12/2023	Retention strategy revision	Revision following the completion of the final report	JMHS OXCMS

Section 3 - Materials			
Stakeholders			
Project Manager	Gavin Davis		
Archaeological Archive Manager	Simona Denis		
Repository Representative	N/A		
County Archaeological Services Representative	N/A		
Specialist	N/A		
Material Type			
Bulk Finds			
Selection			
Selected Materials No archaeological materials were recovered.			
Uncollected Material	N/A		
De-Selected Materials	N/A		
Amendments			
Date	Amendment	Rationale	Stakeholders
19/12/2023	Retention strategy revision	Revision following the completion of the final report	JMHS

Material Type			
Environmental Remains			
Selection			
Selected Materials			
No environmental samples were collected.			
De-Selected Materials		N/A	
Amendments			
Date	Amendment	Rationale	Stakeholders
19/12/2023	Retention strategy revision	Revision following the completion of the final report	JMHS

Grid Squares	Area/Trench	Context Type DEPOSIT	Site Code TESS23	Context (01)
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Plan No. on Drawing Sheet No.	Section No. on Drawing Sheet No.	Add. Sheet
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<p>DEPOSIT</p> <p>1 Compaction 2 Colour 3 Composition 4 Inclusions 5 Horizon clarity 6 Comments 7 Method & Conditions</p>	<p>Description</p> <p>1. FRAGILE 2. DARK BLACK BROWN 3. LOAMY CLAY 4. FREQUENT SUBROUND STONES POORLY SORTED UP TO 60mm. 5. CLEAR 6. 7. MACHINE EX - OVERCAST / WET.</p>
<p>CUT</p> <p>1 Shape in plan 2 Corners 3 Break of slope-top 4 Sides 5 Break of slope-base 6 Base 7 Orientation 8 Inclination of axis 9 Truncation 10 Fill Nos. 11 Other comments</p>	
<p>Dimensions</p> <p>Length: > 1m Thickness/Depth: max 0.4m. Width: > 1m.</p>	

Stratigraphic matrix	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	BELOW	Physical Relationship
	This context is: <input type="checkbox"/> (01) <input type="checkbox"/>	Under: Filled by: Cut by:	
	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> (02) <input type="checkbox"/> <input type="checkbox"/>	CONTEMPORARY Group No.: Same as:	
		ABOVE Over: (02) Fill of: Cuts:	

Interpretation & Discussion: Internal External Structural Other (specify)

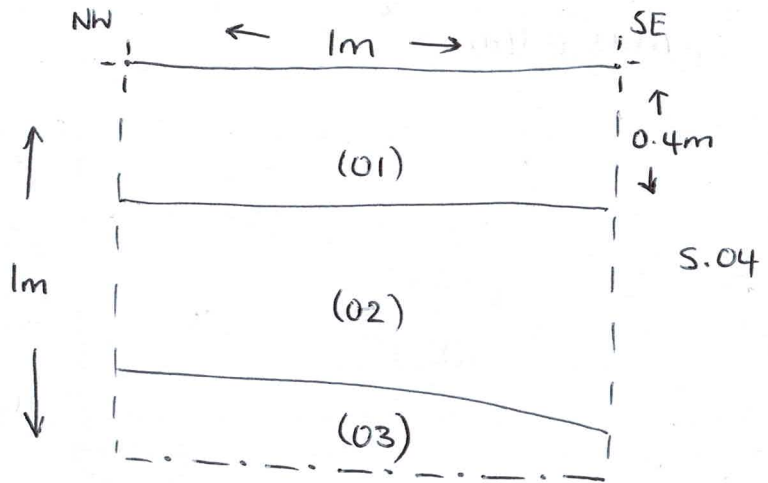
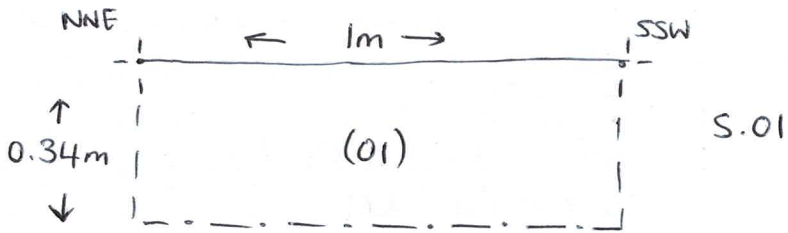
* MIX OF TOPSOIL WITH HARDCORE, GRAVEL AND GENERAL DEBRIS / DEMO RUBBISH.
 * - BONE, CBM, TILE, 19th POTTERY OBSERVED (NOT RETAINED), METAL, PLASTIC, BRICKS.
 * LARGE AMOUNT OF ROOTING PRESENT.

Environmental Samples Nos:	FINDS none pot CBM fauna flora flint glass metal burntmat. <input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
Small Finds:	
Other finds (specify): PLASTIC	

Provisional Date: **MODERN / ESTIMED** Checked by (on site): Date:

Completed by: **AST** Date: **12/10/23** Checked by (office): Date:

Sketch Profile/Plan Context: (01)



LEVELS

On Plan: On Section: Drawing Sheet Nos:

PHOTOS

Digital Nos: B&W (Please use the following conventions: F= film no. & No.=frame no.)
 5498 - 5516 , 5526 - 5540 , 5541 - 5547 , 5554 - 5560.
 40
 2425 - 2428.

Grid Squares	Area/Trench	Context Type Deposit	Site Code TESS23	Context (02)
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Plan No. on Drawing Sheet No.	Section No. S.02, S.03, S.04, S.05 on Drawing Sheet No. #1	Add. Sheet
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<p>DEPOSIT</p> <p>1 Compaction 2 Colour 3 Composition 4 Inclusions 5 Horizon clarity 6 Comments 7 Method & Conditions</p>	<p>Description</p> <p>1. plastic/loose compact - loose 2. mid orangey-grey 3. Gravelly clay / silty-clayey gravel 4. Frequent sub-angular & sub-rounded stones. modern demolition rubble. 5. Gradual 6. N/A 7. machine excavation. wet ground, poor site conditions</p>
<p>CUT</p> <p>1 Shape in plan 2 Corners 3 Break of slope-top 4 Sides 5 Break of slope-base 6 Base 7 Orientation 8 Inclination of axis 9 Truncation 10 Fill Nos. 11 Other comments</p>	
<p>Dimensions</p> <p>Length: _____ Thickness/Depth: max 0.68m Width: _____</p>	

Stratigraphic matrix	<input type="checkbox"/> <input type="checkbox"/> (01) <input type="checkbox"/> <input type="checkbox"/>	BELOW	Physical Relationship
	This context is: (02)	CONTEMPORARY	
	<input type="checkbox"/> <input type="checkbox"/> (03) <input type="checkbox"/> <input type="checkbox"/>	ABOVE	
		Under: (01) Filled by: Cut by:	
		Group No.: Same as:	
		Over: (03) Fill of: Cuts:	

Interpretation & Discussion:	Internal	External	Structural	Other (specify)
Made ground deposit. mix of gravelly clay and silty/clayey gravel. mixed deposit of denudation rubble/material and possible levelling deposit? No finds. No archaeology.				
Seen across full extent of footings excavated.				

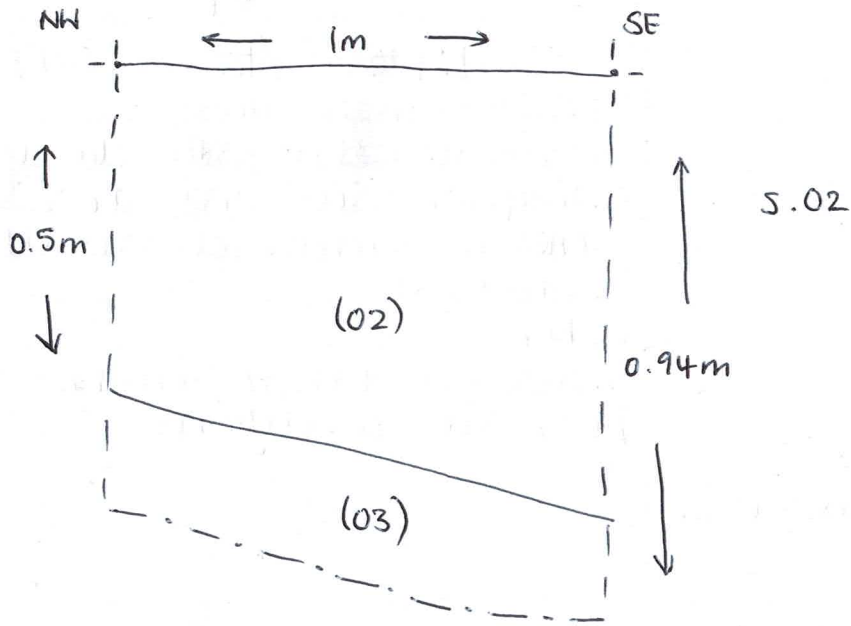
Environmental Samples Nos: _____	FINDS none / pot CBM fauna flora flint glass metal burntmat. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Small Finds: _____ Other finds (specify):	

Provisional Date: modern	Checked by (on site):	Date:
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Completed by: RT	Date: 20/11/25	Checked by (office):	Date:
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Sketch Profile/Plan

Context: (02)



LEVELS

On Plan:

On Section:

Drawing Sheet Nos:

PHOTOS

Digital Nos:

B&W (Please use the following conventions: F= film no. & No.=frame no.)

5498 - 5560.

Grid Squares	Area/Trench	Context Type <i>Deposit</i>	Site Code <i>TESS23</i>	Context <i>(03)</i>
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Plan No. on Drawing Sheet No.	Section No. <i>S.02, S.03, S.04, S.05</i> on Drawing Sheet No. <i>* 1</i>	Add. Sheet
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<p>DEPOSIT</p> <p>1 Compaction 2 Colour 3 Composition 4 Inclusions 5 Horizon clarity 6 Comments 7 Method & Conditions</p> <p>CUT</p> <p>1 Shape in plan 2 Corners 3 Break of slope-top 4 Sides 5 Break of slope-base 6 Base 7 Orientation 8 Inclination of axis 9 Truncation 10 Fill Nos. 11 Other comments</p>	<p>Description</p> <p><i>1. Plastic</i></p> <p><i>2. mid blueish grey</i></p> <p><i>3. clay</i></p> <p><i>4. N/A</i></p> <p><i>5. Gradual</i></p> <p><i>6. N/A</i></p> <p><i>7. machine excavation. Wet ground. poor site conditions.</i></p>
<p>Dimensions</p> <p>Length: <i>/</i></p> <p>Thickness/Depth: <i>> 0.6m</i></p> <p>Width: <i>/</i></p>	

Stratigraphic matrix	<table border="1"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><i>(02)</i></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td colspan="2">This context is:</td> <td><i>(03)</i></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><i>/</i></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<i>(02)</i>	<input type="checkbox"/>	<input type="checkbox"/>	This context is:		<i>(03)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>/</i>	<input type="checkbox"/>	<input type="checkbox"/>	<p>BELOW</p> <p>Under: <i>(02)</i> Filled by: Cut by:</p> <p>CONTEMPORARY</p> <p>Group No.: Same as:</p> <p>ABOVE</p> <p>Over: <i>/</i> Fill of: Cuts:</p>	Physical Relationship
	<input type="checkbox"/>	<input type="checkbox"/>	<i>(02)</i>	<input type="checkbox"/>	<input type="checkbox"/>													
	This context is:		<i>(03)</i>	<input type="checkbox"/>	<input type="checkbox"/>													
<input type="checkbox"/>	<input type="checkbox"/>	<i>/</i>	<input type="checkbox"/>	<input type="checkbox"/>														

Interpretation & Discussion:	<input type="checkbox"/> Internal <input type="checkbox"/> External <input type="checkbox"/> Structural <input type="checkbox"/> Other (specify)
<p><i>Natural geology. pure clay, no inclusions. No archaeology observed. No finds.</i></p>	

<p>Environmental Samples</p> <p>Nos: <i>/</i></p>	<p>FINDS</p> <p>none <input checked="" type="checkbox"/> pot <input type="checkbox"/> CBM <input type="checkbox"/> fauna <input type="checkbox"/> flora <input type="checkbox"/> flint <input type="checkbox"/> glass <input type="checkbox"/> metal <input type="checkbox"/> burntmat. <input type="checkbox"/></p> <p>Other finds (specify):</p>
<p>Small Finds:</p> <p><i>/</i></p>	

Provisional Date: <i>/</i>	Checked by (on site): _____ Date: _____
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Completed by: <i>RT</i> Date: <i>20/11/23</i>	Checked by (office): _____ Date: _____
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Sketch Profile/Plan

Context: (03)

see (02).

LEVELS

On Plan:

On Section:

Drawing Sheet Nos:

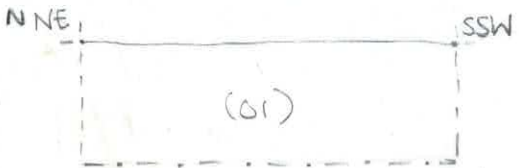
PHOTOS

Digital Nos:

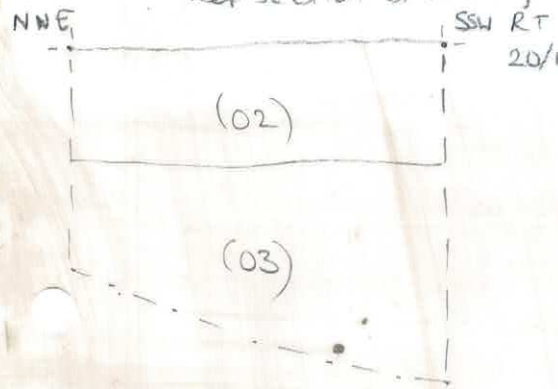
B&W (Please use the following conventions: F= film no. & No.=frame no.)

5498 - 5560.

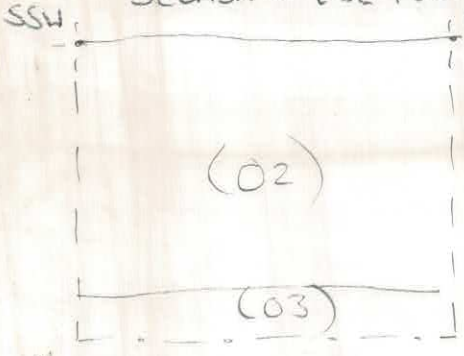
TESS23 S-01 (01)
TOPSOIL REP SECTION
RT 20/11/23 1:20



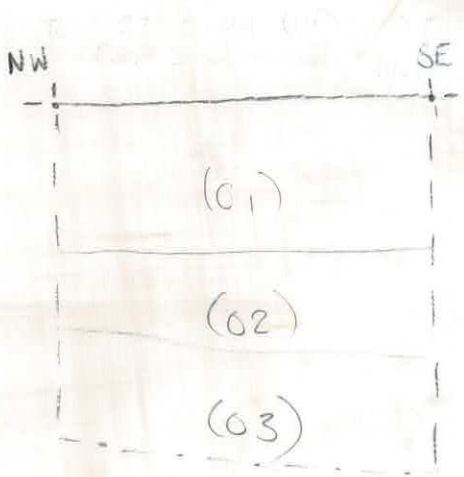
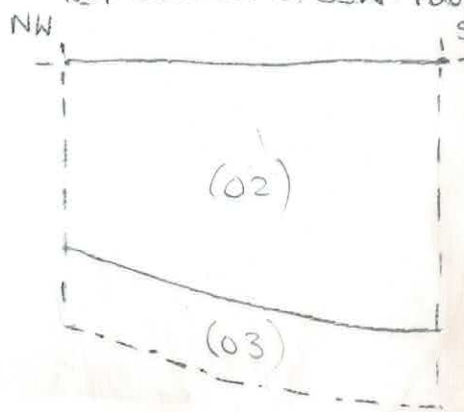
TESS23 S-03 (02) (03) WNW
Rep section of footing
RT 20/11/23



TESS23 S-05 (02) (03) Rep
Section of ESE footing
RT 21/11/23 1:20



TESS23 S-02 (02) (03) RT 20/11/23
Rep Section of SSW footing 1:20



RT 21/11/23
TESS23 S-04
(01) (02) (03)
Rep section of
NNE footing 1:20

OASIS Summary for johnmoor1-521640

OASIS ID (UID)	johnmoor1-521640
Project Name	Greenwood Cottage, Tetswort
Sitename	Greenwood Cottage, Tetswort
Sitecode	TESS 23
Project Identifier(s)	4883, TESS 23
Activity type	Watching Brief
Planning Id	P22/S3276/FUL
Reason For Investigation	Planning requirement
Organisation Responsible for work	John Moore Heritage Services
Project Dates	12-Oct-2023 - 30-Nov-2023
Location	Greenwood Cottage, Tetswort NGR : SP 68524 01713 LL : 51.709976369603226, -1.009657037913249 12 Fig : 468524,201713
Administrative Areas	Country : England County/Local Authority : Oxfordshire Local Authority District : South Oxfordshire Parish : Tetsworth
Project Methodology	<p>Archaeological monitoring of groundworks at Greenwood Cottage was conducted across four separate days, spread across two months in 2023.</p> <p>An initial stage of topsoil removal and ground reduction was conducted on the 12th October 2023 to level the ground in preparation for the excavation of footings trenches.</p> <p>Excavation of the footings trenches began on the 25th October 2023. Initial excavation of the south/south-west footing was successful, however excavation to depth of 1.5m resulted in the trench edges becoming unstable due to very saturated ground and poor site conditions. As a result the excavation area suffered multiple events of collapse and all groundworks were consequently halted due to safety reasons. It was subsequently agreed shoring of trench edges would need to be completed whilst excavation of remaining footings took place. The main excavation of footings trenches took place on the 20th and 21st November 2023. The footings were excavated to a width ranging between 0.7m and 1.3m and varied in depth between 0.9m and 1.5m across an area roughly measuring 12.6 by 10m.</p> <p>Excavation of an outstanding 5m long trench was planned to commence on the 30th November 2023. Following arrival at the site it was discovered the trench had already been excavated and concreted without an archaeologist present for monitoring.</p>
Project Results	During the course of archaeological monitoring, no archaeological features or deposits were observed and no finds were recovered. The excavations failed to yield any evidence related to medieval activity of Tetsworth or any other period.
Keywords	
Funder	Private or public corporation Relusive Developments Ltd
HER	Oxfordshire HER - unRev - STANDARD
Person Responsible for work	G Davies
HER Identifiers	

Report generated on: 19 Dec 2023, 10:03